Academic Success Center (ASC) emphasizes independent scholarship abilities, collaborative learning and developmental advising. The ASC is home base for the Eastern Advantage program and the Eastern Scholars Academy.

Types of Student Services Provided

- Instruction in effective university success skills such as:
  - effective study strategies and test-taking techniques,
  - time management and establishing priorities, and
  - using and improving college level reading strategies.
- Personalized, one-on-one academic advising;
- Access to peer led collaborative learning groups, one-on-one tutoring, and eTutoring;
- Involvement in first-year experience programming; and;
- Access to workshops such as GRE prep and FAFSA prep.

Eastern Advantage

Eastern Advantage (EA) is a freshman first-year experience program designed to specifically meet the unique needs of first-generation college students enrolled at EWU. Participants must be Washington state residents, have a demonstrated financial need (FAFSA), apply during their senior year of high school in order to be eligible and be enrolled full time at EWU. Involvement in EA includes the following: intensive first-year academic advising; enrollment in a freshman fall seminar course; and a first-year scholarship toward EWU tuition.

Eastern Scholars Academy

The Eastern Scholars Academy (ESA) is a 10-day, pre-fall program that focuses on enhancing college readiness skills, especially in the areas of math, writing, social engagement, and leadership. Interested students who are selected to attend the Academy must also actively participate in the ASC first-year experience programs throughout the first three quarters of their freshman year.

Get Lit! Literary Programs

Get Lit! programs include an annual literary festival and educational outreach programs that engage members of the Inland Northwest community in a celebration of reading, writing and storytelling for all ages. Each April, the week long literary festival hosts presentations by nationally known public intellectuals, writers and poets, as well as readings, writing workshops, panel discussions, contests and more. Out of 50 events, most are free and open to the public.

Throughout the year, the Get Lit! educational outreach program exposes K-12 students to professional writers. They reach an average of 5,000 students a year, helping young people discover the beauty of language and explore their own capacity for storytelling. Get Lit! programs seek to enhance the artistic, social and cultural life of people throughout the region.

Now a part of Eastern’s College of Arts and Letters, Get Lit! offers interactive internships in a variety of departments related to creative writing, communications, marketing and publicity, graphic design, website maintenance, grant writing, photography and arts education. Gather hands-on experience that will make your résumé shine. Apply to the Get Lit! programs Coordinator at dringwald@ewu.edu.

Learning Commons

The Eastern Washington University Learning Commons is a comfortable, student-centered environment focused on academic exploration and collaboration. Located on the main floor of JFK Library, the Learning Commons fosters a community of inquiry where learning becomes creative and where intellectual growth is promoted through the social construction of knowledge. EWU Learning Commons’ Mission is to provide a collaborative intellectual setting that inspires excellence in learning.

The primary academic support units housed in the Learning Commons are the Writers’ Center, PLUS (offering tutoring, study groups and eTutoring) and the Multimedia Commons. All services are free to EWU students. While their main locations are located elsewhere on campus, the Mathematics Department’s tutoring lab offers after-hours math tutoring in the Learning Commons and Career Services has a kiosk in the Learning Commons to extend services to students. As the Learning Commons grows, more programs will establish kiosks in the Learning Commons.

Professional Design and Photography Services

Graphic design specialists can create a variety of high quality projects for faculty and staff. Let us bring clarity to your content through collaboration with our design staff. From posters to instructional documents for the classroom, we can assist you. Photographic services include location and studio photography, preparation of digital images, scanning and enhancing slides, artwork, maps, prints and other instructional aids for your digital or poster presentations.
The TRiO McNair Scholar Program is funded by Congress through the U.S. Department of Education to provide opportunities for undergraduates to define their goals, engage in research and develop the skills and student/faculty mentor relationships critical to success at the doctoral level. McNair Scholars participate in paid research internships with faculty mentors in their majors and attend seminars on GRE preparation and application to graduate programs.

Mission Statement
McNair prepares low-income, first-generation and minority undergraduates for doctoral success, providing scholarly activities and community engagement to empower emerging scholars as agents of positive change in a culturally diverse world.

Applicant Requirements:
- sophomore standing and above;
- a cumulative GPA ≥2.8 overall and ≥3.0 in the major;
- U.S. citizen or permanent U.S. resident;
- first generation in college and low-income or belong to a group under-represented in doctoral studies (African Americans, Hispanic/Latinos, Native Americans and Native Hawaiians or other Pacific Islanders).

Help Desk located on the lower level of the library. Email, calendar, Internet, hardware, software, network resources and consultation on the most effective use of campus technology including email, calendar, Windows and Macintosh workstations, scanners, video editing decks, recording studios, printing options of black/white, color, photo, and large format poster-size output, and more. Learn more about Virtual Labs which provides 24/7/365 access to virtual lab computers by going to: tinyurl.com/ewulabs. Learn more about printing options at: tinyurl.com/ewurps.

Software applications include Microsoft Office, Adobe Suite Master Collection (Photoshop, InDesign, Illustrator, Premiere Pro, Acrobat Pro), class software such as SPSS, SAS, 3dsMax, ArcGIS, Mathematica, MatLab and much more. Additional software can be requested by contacting the Help Desk. Labs open to students during all hours of operations are located in PUB 359 and Riverpoint 207, along with the JFK Library. For more information, visit itech.ewu.edu.

General access departmental computer labs (open during non-class times) are available in many locations around campus including the Academic Success Center, Art, Biology, Chemistry, Computer Engineering and Sciences, Education, GIS, Math, Modern Languages and Psychology. Visit itech.ewu.edu and click the Computer Labs link for specific locations and hours of operation.

The JFK Library provides an equipment checkout service which includes laptops, projectors, point/shoot and digital SLR cameras, low- high end video cameras, audio recorders and more. This service is located on the JFK Library lower floor at the Help Desk.

Software discounts for Adobe and Microsoft applications, along with free antivirus, are available at the EWU Bookstore. Visit the EWU Bookstore for more details at bookstore.ewu.edu (click the Technology link).

Classroom Technology Services
Eastern has three types of high tech classrooms: Enhanced, Televideo and Computer. These are general university classrooms scheduled through the Records and Registration Office prior to the start of each quarter.
- Enhanced Classrooms allow a wide variety of multimedia sources to be projected on large format screens. These rooms are primarily designed to facilitate multimedia presentations.
- Televideo Classrooms provide two-way compressed video conferencing through the statewide K–20 Telecommunications network and are designed to facilitate distance learning.
- Computer Classrooms provide a teaching environment where the instructor and each student have a computer station connected to the campus network and are designed for hands-on computer interaction.

Information Technology Training and Consultation
Free online training 24/7/365 of more than 1,100 training titles, provided by Lynda Campus, is available to all EWU students, faculty and staff by accessing ewu.edu/techtraining. IT staff offer consultation on the most effective use of campus technology including email, calendar, Internet, hardware, software, network resources and more. Ten gigabyte NetStorage drive that can be accessed any time and from anywhere. More information on NetStorage is available at tinyurl.com/ewunetstorage.

Computer Labs
Hardware includes access to more than 1,000 physical and virtual Windows and Macintosh workstations, scanners, video editing decks, recording studios, printing options of black/white, color, photo, and large format poster-size output, and more. Learn more about Virtual Labs which provides 24/7/365 access to virtual lab computers by going to: tinyurl.com/ewulabs. Learn more about printing options at: tinyurl.com/ewurps.

Software applications include Microsoft Office, Adobe Suite Master Collection (Photoshop, InDesign, Illustrator, Premiere Pro, Acrobat Pro), class software such as SPSS, SAS, 3dsMax, ArcGIS, Mathematica, MatLab and much more. Additional software can be requested by contacting the Help Desk. Labs open to students during all hours of operations are located in PUB 359 and Riverpoint 207, along with the JFK Library. For more information, visit itech.ewu.edu.

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WRITERS’ CENTER

The Writers’ Center offers thoughtful responses to writers at any stage in their writing processes. Students, faculty and staff are invited to participate in one-on-one sessions with professional responders. A variety of workshops are also conducted to enable students to become more adept at brainstorming, reading, creative writing, thesis preparation, use of style books and résumé preparation. A conversation group for ELL (English Language Learners) students is regularly scheduled each quarter. Appointments are available Monday–Friday by making a reservation online at our website. Sessions are available at the Cheney or Riverpoint campus via in-person, SKYPE and online response. All Writers’ Center services are free.
HONORS

Dana Elder, PhD. Director 217 Hargreaves 509.359.2822

The Honors Program at Eastern is an integrated four-year program of academically challenging courses for superior students. The Honors Program invites applications from high school seniors and from the diverse population of students interested in EWU, including transfers, commuters and nontraditional students. Freshman Honors courses satisfy four of the general education core requirements. Upper-division Honors courses include cross-listings such as, HONS/ANTH 355 Indians of North America and enriched courses in the major (Departmental Honors). Students who complete one or more of the Honors Program curricular requirements receive special recognition.

Enhanced course work, mentoring, smaller classes with outstanding faculty and emphases on great books, writing and critical-thinking significantly strengthen the undergraduate learning experience. Honors participation also enriches applications for graduate or professional programs, employment and/or further study.

INLAND NORTHWEST CENTER FOR WRITERS

Riverpoint One–Suite 425 509.359.4956

The Inland Northwest Center for Writers offers an undergraduate emphasis in creative writing within the English major, as well as a Master of Fine Arts degree that is recognized as one of the outstanding programs in the country. Many of the students admitted to the selective MFA program receive support to pursue their studies. The undergraduate and graduate creative writing courses in poetry, fiction and nonfiction are taught by resident faculty, all of whom are practicing writers with numerous and nationally recognized book publications.

In addition to its regular courses, the creative writing program offers internships with the Center's literary journal, Willow Springs and also affords students the opportunity to edit and produce a publication of the undergraduate program, Northwest Boulevard. Committed junior and senior students may involve themselves with the Writers-In-The-Community Project, a program that takes student interns as creative writing instructors into area schools, prisons, community centers, half-way houses and other institutions.

The Center also features a regular schedule of visiting writers who make a public appearance in downtown Spokane and meet with students. Recent visitors include Jo Ann Beard, Patricia Hampl, Robert Hass, Yusef Komunyakaa, Thomas Lux, Richard Nelson, Tomaž Šalamun, James Welch, John Edgar Wideman, Phillip Loplate, Rick Bass, as well as the Nobel Prize winner, Ceszlaw Milosz.

MUSIC

119 Music Bldg. 509.359.2241

The Department of Music offers undergraduate and graduate programs in performance, composition and education. The goal of the department is to provide students with musical instruction and experiences of the highest possible quality. Students from a wide range of academic programs participate in seminars and ensembles led by outstanding faculty. Furthermore, the music program’s status as an EWU Center of Excellence enhances its ability to enhance the cultural life of the Inland Northwest and Cheney campus. Our outreach events and partnerships with the Spokane Symphony Orchestra, the Spokane Jazz Orchestra, the Spokane Youth Symphony and the Bob Curnow Band, comprised of many EWU music faculty and alumni make our music program a significant foundation for musical arts in our community.
The best way to be more free is to grant more freedom to others.—Carlo Dossi, author and diplomat (1849–1910)
DIVERSITY PROGRAMS

1. Africana Education Program
2. American Indian Studies Program
3. Chicano Education Program
4. Women's and Gender Studies Center Programs

AFRICANA EDUCATION PROGRAM

204 Monroe Hall  509.359.2205

The Africana Education Program is an academic and student service program. The Africana Education Program develops and teaches courses in Africana Studies, provides recruitment, support and retention services, and conducts research into the African Diaspora. All courses, services and events provided by the program are open to all EWU students. Africana Studies courses are designed to promote understanding and appreciation of the African Diaspora as it unfolded over time and as it is currently manifested. The program uses the Afrocentric world view as the philosophical basis for the presentation of its courses.

The Africana Education Program provides academic and non-academic student support services including academic advising, scholarships, scholarship information and mentoring. The program assists students, faculty and staff in understanding the culture and issues of people of African descent. The program sponsors speakers and events and recognizes national African American holidays.

AMERICAN INDIAN STUDIES PROGRAM

706 5th Street  509.359.2441

The American Indian Studies Program at Eastern serves about 200 students, the largest enrollment of American Indians at the three regional state universities in Washington. Its purpose is to make university life a positive growth experience that expands students’ perspectives and vocational horizons. Student services offered through the program include:

- academic planning;
- assistance with admissions;
- career counseling;
- cultural awareness workshops;
- financial aid and scholarship workshops;
- housing and job referral;
- personal and academic counseling;
- research and reference materials on American Indians;
- tutoring;
- university orientation.

American Indian Studies offers twenty courses and a minor. The American Indian Education Center is home of the American Indian Studies Program and the Native American Student Association.

CHICANO EDUCATION PROGRAM (CEP)

203 Monroe Hall  509.359.2404

The Chicano Education Program (CEP) is both an academic and a student recruitment and retention program. CEP’s academic focus is on providing all students, regardless of ethnicity, an opportunity to become familiar with the Chicano/Latino community and issues. This is accomplished through CEP’s Chicano Studies 25-credit undergraduate minor. Several Chicano Studies courses fulfill EWU’s cultural diversity requirement. CEP actively participates with the National Association for Chicana/Chicano Studies, stages numerous cultural and art exhibitions and operates a speakers’ forum all of which augment the opportunity to learn about the Chicano/Latino community beyond the classroom setting.

CEP’s student recruitment focuses on increasing the participation of Chicanos/Latinos in higher education. CEP actively recruits Chicano/Latino students from high schools and community colleges and helps prospective students complete their admissions process at EWU.

Retention efforts include:

- academic advising;
- college orientation class;
- efforts focusing on creating a sense of community for Chicano/Latino students at EWU;
- mentoring opportunities;
- scholarships and scholarship information;
- social/cultural programs;
- student advocacy;
- tutoring.

CEP publishes an electronic quarterly newsletter, Q-VO, which informs students, parents and the community about program activities. The CEP houses the College Assistance Migrant Program (CAMP), which is designed to recruit and retain migrant students during their first year of college at EWU. CAMP provides an array of academic support services and financial assistance to program participants.

WOMEN’S AND GENDER STUDIES PROGRAMS

207 Monroe Hall  509.359.2847

The Women’s and Gender Studies Program at Eastern encompasses an academic program and a resource center component. The BA degree in Women’s and Gender Studies, the Women’s and Gender Studies Minor and the Gender Studies Certificate are comprised of courses that offer an interdisciplinary examination of women’s roles, contributions, history and experiences, as well as a critical study of gender structures in societies and cultures in the U.S. and the world.

The Women’s Studies Center under the Women’s and Gender Studies program provides:

- a varied series of lunch hour presentations with topics related to women, gender, diversity and children;
- scholarship information for women;
- HOME (Helping Ourselves Means Education), a networking program for low income, nontraditional student parents;
- a comfortable place to meet;
- a library of books focusing on women and gender issues.
The habit of reading is the only enjoyment in which there is no alloy; it lasts when all other pleasures fade.
—Anthony Trollope, novelist (1815-1882)
The EWU Extended Campus provides innovative learning opportunities for high school students, traditional and nontraditional learners, working professionals and the community. Extended campus programs include Running Start, International Field Studies, Eastern Online, Off Campus, Interdisciplinary Studies, Summer and Continuing Education.

**CONTINUING EDUCATION**

509.359.6143 or toll free (800) 331-9959  
http://outreach.ewu.edu

Continuing Education provides opportunities for working professionals to earn clock hours, continuing and professional education units, career advancement, as well as preparation for new career paths.

**EASTERN ONLINE**

509.359.2268 or toll free 800.924.6606  
http://outreach.ewu.edu

Eastern Online offers courses in over 60 academic areas, including majors, minors, certificates, and required courses for a variety of disciplines through the University’s online learning management system. Eastern online provides students with flexible access to EWU courses from any geographic location.

**EASTERN WASHINGTON UNIVERSITY (EWU) AT BELLEVUE COLLEGE (BC)**

3000 Landerholm Circle  
SE,Bellevue, WA 98007  
425.564.5100  
www.ewu.edu/bc

EWU and BC are collaborating to serve the BC student body and regional population with career advancement opportunities through high-quality baccalaureate degree completion programs. Eastern offers upper division courses on the BC campus that lead to five of EWU’s baccalaureate degrees:
- BA in Business Administration
- BA in Children’s Studies
- BA in Interdisciplinary Studies
- BA in Psychology
- BS in Technology, Applied Technology option

**INTERDISCIPLINARY STUDIES**

509.359.2402  
www.ewu.edu/itds

Interdisciplinary Studies offers baccalaureate degrees for students seeking a broad background applicable to a variety career fields. The program has the following options: Liberal Arts, Prior Learning, Addiction Studies, Pre-Occupational Therapy or Philosophical Studies.

**INTERNATIONAL FIELD STUDY**

509.359.6256 or toll free 800.541.2125  
www.ewu.edu/ifs

High school students and current EWU students participating in educational travel earn academic credit through Eastern Washington University’s International Field Studies program. International Field Study offers post baccalaureate credit for teachers and education professionals.

**OFF CAMPUS PROGRAMS**

509.359.7380  
http://outreach.ewu.edu

Off-campus programs enable students to take courses with EWU faculty and earn undergraduate and graduate degrees from Eastern Washington University regional campuses throughout the State.

**EASTERN WASHINGTON UNIVERSITY (EWU) AT LOWER COLUMBIA COLLEGE (LCC)**

Contact Interdisciplinary Studies for information, 509.359.6524.

Eastern Washington University and Lower Columbia College (LCC) are collaborating in order to serve the LCC student body and regional population with career advancement opportunities through high-quality baccalaureate degree completion programs.

Students can access an online BA in Interdisciplinary Studies degree or complete coursework at LCC in the BS in Technology, Applied Technology Option.

**EWU degrees that are accessible at LCC**
- BA in Interdisciplinary Studies
- BS in Technology, Applied Technology option

**RUNNING START (HIGH SCHOOL STUDENTS)**

345 Senior Hall  
509.359.6155  
outreach.ewu.edu/running-start

Running Start provides an opportunity for juniors and seniors in Washington’s public high schools to earn EWU college credit. Students may be able to take a full college load at little or no cost.

**SUMMER SESSION**

509.359.2201  
www.ewu.edu/summer

Summer session enables high school students, college students, and working professionals the opportunity to advance their academic and professional careers. Summer session offers more than 100 courses that are condensed into 4- and 8-week sessions, allowing learners the ability to make the most of the summer term.
It is a capital mistake to theorize before one has data. Insensibly one begins to twist facts to suit theories, instead of theories to suit facts. —Arthur Conan Doyle, physician and writer (1859-1930)
Eastern Washington University also works diligently with governmental and non-profit associations to align our international strategy and partnerships with the needs of the region we serve. In addition to providing comprehensive support services for international students, domestic students interested in study abroad and visiting scholars, the Office of Global Initiatives (OGI) team develops new global programming opportunities for students, faculty, alumni and community members. The OGI team also administers the Global Connections Living Learning Community (LLC) in partnership with Housing and Residential Life. As part of this effort, OGI student ambassadors (GA) support new international students as they transition and integrate into the EWU community.
Eastern Washington University’s libraries consist of the John F. Kennedy Library, which is the main library on the Cheney campus, and the Riverpoint Campus Library in Spokane. Access us online at www.ewu.edu/library.

The library provides global information resources with over 140 full-text article databases and other online resources; maintains a book collection of over 860,000 volumes and 59,000 online and print periodicals; and serves as a selective depository for state and federal government documents.

The EWU Libraries’ WorldCat online catalog provides access to our resources, the combined holdings of 37 college and university libraries in Washington, Oregon, and Idaho for expedited delivery, as well as the holdings from libraries around the world. Students may obtain materials not owned by EWU Libraries by submitting interlibrary loan requests online.

Library faculty at both JFK Library and Riverpoint Campus Library provide assistance with library resources. They are also available for class instruction to help students learn the research process.

I have always imagined that paradise will be a kind of library.—Jorge Luis Borges, writer (1899–1986)
The Associated Students of Eastern Washington University (ASEWU) are a body of elected student representatives who work to promote and encourage the pursuit of higher education and student life on the main campus and branch campuses of EWU. In addition, the ASEWU promotes the expression of student opinion through formal and informal means in accordance with the EWU Student Conduct Code.

The ASEWU Council is a liaison between state, local and university officials, which includes faculty, staff, administration and the students of EWU. The ASEWU commits itself to the students of Eastern Washington University to act as a resource for student activism, to provide students with leadership opportunities and to send a legislative liaison to lobby the Washington State Legislature and the Washington Student Association (WSA).

Twelve students are elected to their respective positions: president, executive vice president, finance vice president and nine Council representatives that address specific departmental areas.

These elected officials are charged with:

- representing the issues and concerns of EWU students throughout the campus community, the city of Cheney and at the state level including such venues as WSA and in the state legislature;
- receiving and identifying issues, concerns and questions from the general student body. When a problem has been identified, seeking a solution and/or a resolution in a proactive manner with the appropriate university personnel and/or community personnel;
- funding of various programs on campus. In addition, providing funding for many ASEWU recognized student clubs and organizations and providing funding for a variety of student services;
- maintaining interaction and communication with SAIL—Student Activities Involvement and Leadership—to ensure that the activities, programs and events provided for students meet the needs of Eastern’s diverse student population.

The ASEWU office is located in 303 PUB, or by calling 509.359.2514. Elected members hold regular office hours during the quarter and encourage students to get involved. Students are invited to visit the ASEWU website at asewu.ewu.edu for current information and activities.

**ASEWU Elections**

Election of student body officers takes place during spring quarter. Candidates begin filing for their position on the first Friday of the quarter. The primary election is held the fourth Tuesday of the quarter. The general election takes place on Tuesday of the sixth week. A complete description of ASEWU election governance is found in the ASEWU constitution and bylaws, which can be reviewed in the ASEWU office, at the library or online at www.ewu.edu/asewu.

Elected ASEWU officers and Council representatives earn professional experience and are paid during their tenure in office.
CAREER SERVICES

114 Showalter Hall | 509.359.6365 | www.ewu.edu/careerservices

Career Services provides resources for every stage of your career development including how to:
- explore career options
- arrange an internship
- search for employment
- polish a résumé
- interview with prospective employers

Career Planning

Career Planning offers a variety of services and resources to help you make well informed academic and career related decisions. Career Planning services include:
- individual career advising
- resources to help you decide on a major
- information on researching career options
- résumé assistance
- job-search preparation
- Career Planning Resource Library with drop in hours each week
- 2 credit Career Development courses—CRSV 210—Career Exploration and CRSV 298—Professional Development

Internship Programs

Receive academic credit by working in positions related to your major field of study and career interest. Internships help you transition from graduation into a career. An internship provides the opportunity to:
- explore specific career interests, evaluate, confirm or reshape career goals
- apply classroom learning to real-life projects and assignments
- establish professional networks
- develop marketable skills

Community Engagement

Career Services can help you find meaningful volunteer positions where you can serve your community and expand your network. Through volunteering, you can:
- increase your awareness of important social issues
- gain exposure to diverse perspectives
- build a valuable network of community contacts
- explore career options
- give back!

All our job, internship and volunteer opportunities can be found through EagleAXIS at www.ewu.edu/eagleaxis

CLUBS AND ORGANIZATIONS

320 Pub | 509.359.7924 | access.ewu.edu/student-activities

Today’s job market demands more than just good grades. Employers want students who have been engaged in extracurricular activities. These experiences provide the ability for students to gain new skills like communication, problem solving, critical thinking skills, networking, responsibility and working within a team.

With an average of more than 100 student organizations on campus each school year, our student organizations offer leadership opportunities that will enrich your campus experience while providing a venue to learn exceptional job skills. Choose from cultural/ethnic groups, academic major-related clubs, academic fraternities, social fraternities and sororities, political/social action organizations, recreation groups, religious/spiritual organizations, service/philanthropic clubs and sports teams.

Besides the many clubs and organizations already in existence, students are welcome to form a new organization. Stop by the Student Activities, Involvement and Leadership Office in PUB 320 for additional information.

DEAN OF STUDENTS—ASSOCIATE VICE PRESIDENT FOR STUDENT LIFE

320 PUB | 509.359.7924

The Dean of Students is responsible for fostering a healthy, secure and supportive environment for students that integrates intellectual, social, cultural and emotional development of students. The dean and staff serve as advocates for students. The dean oversees Student Activities Involvement and Leadership (SAIL—Campus Programs, Clubs and Organizations, Greek Life, Student Government, and Eagle Entertainment), Campus Recreation (Outdoor Programs, Intramurals and Club Sports), the Student Rights and Responsibilities (Judicial Programs, Student Support and Advocacy Manager, Counseling and Psychological Services and Disability Support Services.)

EPIC ADVENTURES

URC 150 | 509.359.4014 | ewu.edu/epic

EPIC Adventures is the EWU outdoor program offering outdoor and adventure trips, instruction, special events, equipment rentals, and an indoor climbing wall for students. Our programs are designed for all ability levels, and we specialize in introducing people to new activities. From backpacking to ice climbing, canoeing to whitewater kayaking, we provide activities that range from relaxing jaunts to full-on adventures. EPIC is open to all students, so stop by and sign up.

EPIC Adventures is based out of the first floor of the University Recreation Center. Check us out at ewu.edu/epic, email us at epicadventures@ewu.edu or call us at 509.359.4014.
**INTRAMURAL AND CLUB SPORTS**

**Intramural Sports (I.M.)**
Director: Mike Campitelli  
mcampitelli@ewu.edu  
509.359.4836  
ewu.edu/campusrec  
(URC) 201

One of the largest student activity programs on campus, the Intramural Sports program has nearly 2,500 active participants annually. The program provides EWU students with a diverse schedule of team and individual sports each quarter with many leagues offered at advanced, moderate and recreational levels of play. New activities recently started are laser tag and paintball as the I.M. program is constantly searching for new and exciting activities to offer EWU students. What’s in it for you? Improved physical fitness, social and group interaction, leadership/individual/team skills development and most importantly, the chance to have fun and relieve stress from the rigors of college life are all benefits to playing in I.M. Sports. There is no cost to students and faculty/staff are welcome to participate with all activities held right on campus for player convenience. I.M. leagues play one night per week for 6 weeks so the time commitment is minimal but the upside is huge. Intramural Sports is funded by the Service and Activities Fee Committee and is a program in the Department of Student Life, Division of Student Affairs. For information on the Intramural Sports program, you can go to ewu.edu/campusrec or ewu.edu/IMsports. All team and player registration is handled on our imleagues.com/EWU web site.

**Club Sport Federation (CSF)**
509.359.4013  
ewu.edu/campusrec  
(URC) 201

Continuing to be one of the fastest growing programs on campus is the Club Sport Federation (CSF). Sport clubs are offered based on student interest and campus trends with each club determining whether they want to be competitive or practice/workout based. The CSF is committed to providing EWU students with the opportunity to participate in the sport of their choice while representing EWU in club competitions or for the pure pleasure of connecting with others interested in their sport. One of the biggest strengths of this program is the wide variety of sport options to choose from and the opportunity for students to try a sport they never thought they would have the chance to participate in. Some of the EWU clubs are among the regions elite with many attending regional and national championship tournaments. Get outside your comfort zone and learn a new sport, that’s what the CSF is about as well as the chance to represent EWU in competitions throughout the region. Currently, there are over 30 active clubs in a variety of team and individual sports with new clubs coming online as student interest dictates. With room for all skill levels and gender groups, this great program has an incredible future.

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**STUDENT RIGHTS AND RESPONSIBILITIES (SRR)**

320 PUB  
509.359.6960

The Office of Student Rights and Responsibilities serves as the conduct affairs office at Eastern Washington University. SRR is primarily responsible for enforcement of the EWU Student Conduct Code. SRR also provides student advocacy and mediation/conflict resolution services for EWU students who are seeking to resolve conflicts with other students.
Eastern is the only regional university in the state of Washington to host a sorority and fraternity community. There are thirteen fraternities and eight sororities registered on campus, providing students with excellent opportunities to develop leadership skills, school pride and social and community involvement.

Four councils govern the Greek community. The Diversified Greek Council (DGC), Interfraternity Council (IFC), National Pan-Hellenic Council, and the Panhellenic Council (PHC) serve as communication centers for the exchange of ideas and information and are responsible for keeping fraternity and sorority chapters in compliance with university and national standards. Sorority and Fraternity Life also has an honor society, Order of Omega, that is dedicated to high standards of academics, leadership, and community service.

The most common way to get involved with sorority and fraternity life is through recruitment. For more information about how to join a fraternity or sorority please contact the Office of Student Activities in 320/322 Pence Union Bldg.

Listed below are established, and in the process of being established, social fraternities and sororities.

### Fraternities
- Alpha Phi Alpha (NPHC)
- Beta Theta Pi (NIC)
- Delta Chi (NIC)
- Iota Phi Theta (NPHC)
- Kappa Alpha Psi (NPHC)
- Omega Delta Phi (DGC)
- Omega Psi Phi (NIC)
- Phi Beta Sigma (NPHC)
- Phi Delta Theta (NIC)
- Pi Lambda Phi (NIC)
- Sigma Lambda Beta (NALFO)
- Sigma Nu (NIC)
- Sigma Phi Epsilon (NIC)

### Sororities
- Alpha Phi (NPC)
- Alpha Omicron Pi (NPC)
- Alpha Xi Delta (NPC)
- Gamma Phi Beta (NPC)
- Kappa Delta Chi (NALFO)
- Lambda Theta Alpha (DGC)
- Sigma Lambda Gamma (NALFO)
- Zeta Phi Beta (NPHC)

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**WASHINGTON STUDENT ASSOCIATION (WSA)**

Washington Student Association (WSA) is a professional statewide non-profit student organization that lobbies for, represents, serves and protects the collective interests of students in post-secondary education in Washington state. As a united body, the WSA will:

- preserve and enhance the quality of education in the state of Washington;
- represent the collective interests of students through communication with state and federal governments and other interested groups;
- serve as a conduit for communication between universities regarding statewide issues and policies;
- develop positive relationships with other student advocacy groups in the state as well as statewide and national student associations;
- aid in the appointment of students to statewide committees and task forces.

Additionally, the organization introduces students to the legislative process and offers students the opportunity to gain valuable organizational experience and create a valuable network with higher education leaders and state legislators. Currently, the WSA is composed of nine member institutions that include baccalaureate institutions, branch campuses, graduate and professional associations and community colleges. The ASEWU works in partnership with the Board of Directors and General Assembly of the WSA to advocate for:

- affordable and predictable tuition;
- increased financial aid;
- increased access and completion for all to higher education;
- equal student representation on all policies impacting students in higher education.

Students who donate two dollars ($2) each quarter they register are supporting WSA’s lobbying efforts in Olympia.
EWU’s student newspaper, The Easterner, serves the university community by providing news and information about campus life. It provides a public forum for discussion and debate of significant ideas and issues. It examines topics that have the potential to highlight solutions to campus problems, to influence the campus community and to promote the common good. The newspaper’s online site, easterneronline.com, also provides news, features and sports stories, commentary, photo slide shows and videos.

All content in The Easterner is either produced or chosen by EWU students. The Easterner’s goal is to provide relevant information to the students, faculty, staff and residents of the communities surrounding EWU.

The paper is distributed weekly during fall, winter and spring quarters throughout the Cheney campus and business district as well as the Riverpoint campus. If you would like The Easterner to be distributed at your business, call the Advertising Department at 509.359.7010.

The first copy of The Easterner is free. Additional copies may be purchased at Isle Hall 102.

The Easterner also provides a learning laboratory for students who are interested in the field of journalism. The Easterner is open to any EWU student or faculty member who wishes to write or copy edit news stories. If you would like to contribute a story or find out more about joining The Easterner staff, call 509.359.4318.

If you have a news tip, press release, or story idea, call The Easterner’s tip line at 509.359.6270. Advertising may be placed by calling 509.359.7010, sending a FAX to 509.359.4319 or email to advertising@theeasterner.info.

The Focus is a daily newsletter published by the ASEWU during the academic year. It is distributed in many campus buildings and EWU Spokane, Riverpoint. This widely read publication contains information of campus events, activities, job opportunities, housing, meetings, general announcements and the popular swap shop section. The Focus can now be read online at www.ewu.edu/asewu. Look under The Focus tab.

Individuals wishing to submit an announcement or advertisement will find submission forms on the first floor of the PUB next to the Eagle Shop, outside the ASEWU office (303 PUB) or online at www.ewu.edu/asewu under The Focus tab. Return signed forms to either the box outside of the Eagle Shop or the ASEWU office, 303 PUB. Forms may also be returned via fax to 509.359.4737 or mailed to the ASEWU office, 303 Pence Union Bldg., Cheney, WA 99004-2463.
Beware of false knowledge; it is more dangerous than ignorance. — George Bernard Shaw (1856–1950)
1. Academic Advising
2. Dining Services
3. Disability Support Services (DSS)
4. Financial Aid and Scholarships
5. Housing and Residential Life
6. New Student Programs
7. Records and Registration
8. Student Financial Services
9. Thinking of You (TOY)

**ACADEMIC ADVISING**

| 103 Sutton Hall | 509.359.2345 |

Academic advisors will assist with academic planning, major exploration, prerequisite checking and identification of appropriate course sequencing. They also refer to additional support services on campus as needed. The academic advisors in the Office of General Undergraduate Academic Advising provide academic planning assistance to all students who have earned fewer than 90 credits and who have not yet declared a major. Students who have declared a major receive academic advising from an advisor in that program or department.

Academic advising and a registration authorization are required for all students until sophomore status (earned 45 quarter credits). All other students are strongly encouraged to take advantage of academic advising to stay informed about changes in university and program requirements.

**Departmental Advising**

Undergraduates who have declared a major will be assigned a program advisor. See Declaring a Major and Minor in the front of the catalog. All undergraduates are required to declare a major by the time they have completed 90 quarter credits.

| Graduate Studies Advising | 206 Showalter Hall | 509.359.6297 |

The Graduate Studies Office provides general information for prospective graduate students including anyone pursuing interdisciplinary studies at the graduate level. The Graduate Studies Office oversees all policies and procedures for graduate education and is the clearinghouse for admissions, candidacy, degree completion and academic appeals. Please see the general information on Graduate Studies.

**DINING SERVICES**

| 120 Tawanka Hall | 509.359.2540 | www.ewu.edu/dining |

Dining Services is a valuable partner in the daily life of the university community. We demonstrate through our operations the university’s commitment to a high quality, student-centered learning environment focusing on product quality and service. We provide freshly prepared, nutritious food that offers good value in convenient locations. Dining Services provides an extensive menu, which includes a variety of tasty and nutritional choices to our diverse student body at reasonable and affordable prices.

Tawanka Main Street Dining: Truly the diners’ express lane to All You Care to Eat selections including deli sandwiches and Asian food bar. Open Monday through Friday for lunch and dinner and Sundays for brunch.

Baldy’s Food Court: located in the PUB on the second floor, this location has a variety of food offerings throughout the day including a vegetarian food bar and grill, as well as stir fry, pizza and Mexican favorites daily.

The Eagle Express Market: located on the first floor of the PUB, our campus convenience store is filled with personal care items, and beverage and food selections.

The Roost: located in the Recreation Center, featuring northwest fresh cuisine with EWU flair, this location will have an ever changing menu built around some bistro style classics. All served up in an atmosphere of fun with plenty of sights, sizzles and sounds that make this one-of-a-kind dining location.

Swoop’s: located on the first floor of the PUB, Swoop’s serves up sub sandwiches, burritos and popular grill items.

The Brickhouse Deli: Dining Services newest operation, located a few blocks off campus in the heart of downtown Cheney. We are proud to serve the Eastern and Cheney community fast, fresh, reasonably priced sandwiches. Enjoy the relaxing bistro atmosphere while you study or warm up next to the fireplace during the winter months.

Thirsty Minds Espresso Bar: located in the JFK Library Lobby and offering Craven’s Coffee espresso drinks and fresh bakery treats.

PUB Eagle Express Market and Freshens Smoothie Bar: Featuring Starbucks espresso drinks and Freshens fruit smoothies throughout the year.

Tawanka’s Beverage, Bakery & Bistro: serving up Seattle’s Best espresso beverages, fresh fruit, grab and go and bakery product displays, and custom blended smoothies and ice cream treats.


EWU Catering Services: Our philosophy is that high quality cuisine combined with beautiful, creative presentation and impeccable personal service is something that every client deserves. Customer service and satisfaction is of utmost importance to us at EWU Dining Services. That service begins with attention to detail—whether it is listening to a client’s desired menu while being sensitive to their budget or checking the freshness of each food product that is purchased. It continues by inspection to insure the quality and presentation of each finished dish as it leaves the kitchen.

Dining Services also focuses on our environment by using earth friendly disposables and by our use of organic and all natural products. We have eliminated products that contain trans-fat ingredients from our operations and continue to incorporate the current trends in the food service industry.

Note: EWU Dining Services operations utilize full production kitchens. These facilities may contain: dairy, eggs, fish, peanuts, shellfish, soy, tree nuts, sesame and wheat. If you have a food allergy or intolerance to any of the above listed items or any other dietary concerns, please contact a Dining Services representative with any questions or concerns.

**DISABILITY SUPPORT SERVICES**

| 121 Tawanka Hall | 509.359.6871 |

Providing equal opportunities for students with disabilities at Eastern Washington University is a campus-wide responsibility and commitment.

In accordance with Section 504 of the 1973 Rehabilitation Act, the Washington State Law Against Discrimination and the Americans with Disabilities Act, the Disability Support Services Office (DSS) facilitates reasonable accommodative needs of all self-identified students with documented disabilities.

To qualify for service through the DSS Office, students must self-identify, provide documentation of disability and complete an intake interview with DSS personnel. DSS staff will then assist in determining individual needs and provide timely and effective accommodations.

**FINANCIAL AID AND SCHOLARSHIPS**

| 102 Sutton Hall | 509.359.2314 | Fax: 509.359.4330 | www.ewu.edu/financialaid |

Eastern Washington University provides financial assistance to eligible students in the form of scholarships, tuition waivers, grants, work study and loans. Approximately 75 percent of Eastern students receive some form of financial aid. Detailed, up-to-date information for all students is available at: www.ewu.edu/financialaid.
STUDENT SERVICES continued

STUDENT EMPLOYMENT

<table>
<thead>
<tr>
<th>303 Sutton Hall</th>
<th>509.359.2525 or fax 509.359.6262</th>
<th><a href="http://www.access.ewu.edu/student-employment">www.access.ewu.edu/student-employment</a></th>
</tr>
</thead>
</table>

Many students supplement their income and gain valuable work experience with part-time employment. Student Employment assists students interested in finding part-time or full-time jobs to assist in paying for their college and living expenses:

- **on campus**
- **off campus**
- **summer positions**

Work Study (awarded by Financial Aid as part of student’s financial aid package)

Search for student employment through EagleAXIS at www.ewu.edu/eagleaxis

HOUSING AND RESIDENTIAL LIFE

<table>
<thead>
<tr>
<th>1027 Cedar Street</th>
<th>509.359.2451 or 800.583.3345</th>
<th><a href="http://www.ewu.edu/housing">www.ewu.edu/housing</a></th>
</tr>
</thead>
</table>

Living on campus completes the college experience! Residents can get involved in hall government, have quick, convenient access to the entire campus and best of all, can share problems, successes, frustrations, joys, insights and questions with roommates and neighbors. It is also a great way to learn about other lifestyles and cultures right where you live. You’ll never feel lonely when living on campus because there is always someone to talk to or someone to eat dinner with!

Residence Halls

With eight residence halls, and a variety of dining options, Eastern offers something for everyone.

Anderson, Brewster, Dressler, Dryden, Morrison, Pearce, snyanmcut (pronounced sen-yam-en-sut, is a Spokane Salish word meaning place of gathering and is not capitalized), and Streeter are available for single students without dependents. We offer a variety of living arrangements including single gender floors, Living Learning Communities, suite style, and co-ed floors. All rooms have Internet access and cable television. A meal plan is required.

Housing Requirement

First year students who are under 21 years of age are required to live on campus. For details regarding the housing requirement please visit www.ewu.edu/housing.

Application Procedures

Visit www.ewu.edu/housing to learn more about your living options, the contractual agreement and for complete information about each hall.

The process begins with payment of a non-refundable housing application deposit. To pay your non-refundable housing application fee and apply for housing go to www.ewu.edu/housing and click the “Apply Now” button.

Room Assignments

Our first round of room assignment notifications will be sent in early July for applications received by July 1st. Additional assignment notifications will be sent approximately every 3–4 weeks thereafter. Room assignment notifications will include each roommate’s name, phone number and an email. Assigned roommates are encouraged to get acquainted before fall term. In most cases, students can see a room similar to theirs during summer firstSTEP programs. Move-in begins the Friday before classes begin (9 a.m.–5 p.m. daily).

Contract and Rate Information

Fees for residence hall accommodations and meal plans for the academic year are payable quarterly along with tuition and fees. The housing contract is an academic year contract, meaning students are committing to live on campus fall, winter, and spring quarters. Bonuses are available for those submitting their application by May 15. Please visit www.ewu.edu/housing for specific room and board rate information.

Graduate Student and Family Housing

Single graduate students may live in the residence halls. The north wing of Dryden Hall is popular with some graduate students because it has single rooms for those 21 and over. Anna Maria Apartments, Holter House and Townhouse Apartments are available to our married students, students with children and domestic partnerships. Additionally, Holter House and Anna Maria apartments are available to single graduate students. These are all unfurnished apartments and no meal plan is required. Application for apartments should be made at least six months in advance since waitlists are common. For apartment information and application, visit www.ewu.edu/apartments, contact us via email at apartments@ewu.edu or call 509.359.2452.

NEW STUDENT PROGRAMS (NSP)

| 322 PUB | 509.359.6843 | access.ewu.edu/nsp nspt@ewu.edu |

New Student Programs (NSP) serves freshmen, transfer, non-traditional and international students in transition. It is the goal of NSP to help students prepare to transition both academically and socially. This goal is met through several of the programming initiatives supported by NSPs: firstSTEP, New Student Orientation and Welcome Week, Orientation Leadership Development, EWU Transitions Center, and New Student Seminar Transition Courses. For more information call, write or visit New Student Programs, 322 PUB, Cheney WA 99004, 509.359.6843, access.ewu.edu/nsp.

firstSTEP Academic Orientation Undergraduate

firstSTEP is a summer academic orientation program for all new students: freshmen, transfer, non-traditional and international that highlights various areas such as understanding the mission of EWU and the university’s expectations; meeting with academic advisors for advising and registration; providing information concerning academic policies, procedures, requirements and programs; helping students and their families develop positive relationships with faculty, staff, administration and peers in the campus and surrounding community; and engaging with faculty and staff through the Eastern Spotlight event held during firstSTEP. For more information call, write or visit the Office of New Student Programs, 322 PUB, Cheney WA 99004, 509.359.6843, access.ewu.edu/nsp.

New Student Orientation and Welcome Week

The mission of New Student Orientation is to provide new incoming students to Eastern Washington University with guidance, positive role models, knowledge and understanding of what EWU has to offer. Students will transition and participate in orientation activities as a global and diverse community. For more information call, write or visit the Office of New Student Programs, 322 PUB, Cheney WA 99004, 509.359.2034, www.ewu.edu/orientation.
TO BE ELIGIBLE TO REGISTER A STUDENT MUST

1. Obtain advisor authorization whenever required, as follows:
   • new students (first quarter of enrollment at Eastern, undergraduate and graduate) registering for 10 or more credits;
   • all freshmen;
   • all athletes;
   • any undergraduate student on academic probation;
   • any returning student on academic probation or after dismissal;
   • any undergraduate student requesting more than 18 credits;
   • any graduate student requesting more than 18 credits;
   • Running Start students;
   • international students;
   • any student with nine or more withdrawals.

2. Clear any registration holds.
   • Continuing students should check on EagleNET or with the Records and Registration Office to determine if there are registration holds and the action required to remove the hold.
   • New students will be advised of any holds at registration or during their advising session.
   • Holds are placed on registration for incomplete transcripts, overdue financial obligations, incomplete Financial Aid forms, academic probation and dismissal, pre-university basic skills and disciplinary action.

3. Register at the appointed time.
   • New undergraduate students may register during their firstSTEP program.
   • Continuing graduate and undergraduate students will have an appointment time based on class standing. See the Classification of Students defined on the next page. Check the Records and Registration website for updated information on registration.
   • All students are advised to have alternate courses selected in case of cancellations. All new students should obtain an Eagle Card (ID card). New undergraduate students will receive a student ID card during their firstSTEP program.

4. Determine whether to restrict student information.
   • Limited general information on registered students such as name, addresses, dates of attendance and degrees earned can be legally provided to third parties; however, release of this information may be restricted anytime at the Records and Registration Office. Grades, class schedule and transcript information are not released to third parties unless authorized in writing by the student. No information on students is released for commercial purposes.
   • A directory restriction may be placed in person at the Records and Registration Office.
   • For detailed information, speak with staff in Records and Registration, 201 Sutton Hall, or call 509.359.2321 or 509.828.1394 and see Access to Academic Records on page 397 and the Family Educational Rights and Privacy Act (FERPA) of 1974 on page 397.

Changes to Registration

Schedule change fees for adding classes begin the eleventh day of the quarter. Beginning the fourth day of the quarter, late registration fees are assessed to students not registered in any classes prior to the sixth day of the quarter. Instructor authorization is required to add a class or register beginning the fourth day of the quarter. Instructors are not required to provide class notes, assignments and materials to students who add a course after the first class meeting; it is the student’s responsibility to obtain this information.

Some courses may be closed prior to the fourth day of the term. These courses will require instructor authorization to register.

Dropping Courses

Courses officially dropped through the Records and Registration Office or EWU Spokane prior to the beginning of the quarter and through the 10th day of the regular academic term will be removed from the student’s record. Refunds are calculated according to the current refund schedule. Schedule change fees for dropping/withdrawing from classes begin the seventh day of the quarter. Current fees are listed on EagleNET.

Overloading Courses

Undergraduates who wish to enroll in more than 18 credit hours during a quarter must obtain overload permission from their general or department advisor.

Requests for 19 or more credit hours are generally approved only for those with a GPA ≥3.0. Additional per credit fees are assessed for students enrolled in more than 18 credits per quarter.

Repeating Courses

This is general information that may be superseded by specific program rules on repeats, such as those for undergraduate business majors. Graduate students must also follow the specific policies under Academic Standards and Course Repeat in the front section of this catalog.

You may repeat a course for a higher grade. A course may be repeated regardless of its delivery mode (traditional classroom or independent learning). Courses to be repeated for credit value must be identified during the registration process on EagleNET by going to change class options under the registration category or by marking the repeat option square on the paper registration form.

Undergraduate students will be allowed to repeat any single course twice for a total of three enrollments per course. In addition, you are limited to a total of ten repeats. The last grade assigned will be the grade included in the GPA (grade point average) and all grades assigned will remain on the transcript.
Exception
If a student is showing progress over time, then he or she may be allowed to take the course additional times. Any repetitions beyond the two allowed by this policy will only be permitted at the discretion of the department chair where the course resides. The total number of repeats still may not exceed ten.

If you fail to indicate the repeat during registration, there may be detrimental effects on your GPA and total credits toward graduation.

The previous course, along with its credits, grade and grade point average, will remain recorded on your transcript but will be superseded by the new course, grade and GPA. Your cumulative GPA will be adjusted to reflect the new grade.

If you are repeating a course in which you have received a letter grade with no numeric value such as W you do not need to indicate this at registration. You should register for the repeat W course as you would normally register for regular credit and grading.

Courses previously taken may not be repeated under the following conditions:
- receiving a pass (P) grade with the Pass/Fail or Pass/No Credit option;
- to improve an undergraduate GPA after receiving a baccalaureate degree;
- effective spring quarter 2010, courses transferred to Eastern from another institution will not be counted as repeats for the purposes of EWU GPA calculation, but can be used to satisfy prerequisites and all other degree requirements.

Withdrawing from Courses
Withdrawals result in a W grade on the student record and are accepted with no numeric value such as W. Withdrawing From the University

Withdrawal for Medical Reasons: Students who withdraw from the university due to documented medical reasons may be eligible for a complete withdrawal from courses and a reversal of tuition and fees. See Academic Policy 303–30.8. access.ewu.edu/faculty-organization/academic-policies.

Classification of Students
A student’s earned credit hours determine undergraduate class standing, including any transfer credits that have been received by the posted deadlines.

Undergraduate: Cumulative Credit Hours Earned Classification

<table>
<thead>
<tr>
<th>Classification</th>
<th>Credit Hours Earned</th>
</tr>
</thead>
<tbody>
<tr>
<td>0–44 Freshman</td>
<td>45–89 Sophomore</td>
</tr>
<tr>
<td>90–134 Junior</td>
<td>135+ Senior</td>
</tr>
</tbody>
</table>

Post-baccalaureate (PB)
Post-baccalaureate students are those who hold at least one earned undergraduate degree as documented with official university transcripts. Effective fall 2006, credits earned in this status are recorded on a post-baccalaureate transcript.

Students who enroll at EWU for a second baccalaureate degree, having completed their first undergraduate degree at another university, will have their graduation GPA based on their EWU career only. These students will be eligible for quarterly Dean’s List under the same standards as any other undergraduate student, but are not eligible for graduation honors.

Fifth-Year (5Y)
Students who hold at least an earned undergraduate degree, as documented with official university transcripts and enrolled in courses to complete certification requirements. Effective fall 2006, credits earned in this status are recorded on a post-baccalaureate transcript.

Graduate
Full admission to a graduate degree or graduate certificate program requires official transcripts documenting at least an undergraduate degree. See the Graduate Admission Requirements on page 398.

Course Load
To complete a 180 quarter credit baccalaureate program in four years of study, a student must average 15 university level credit hours per quarter, or 45 credit hours for the academic year. Twelve credits are the minimum required for financial aid eligibility for full-time undergraduates.

Graduate students enrolled in 10 credits per quarter are considered full-time and are eligible for financial aid.
Course Numbers
Eastern’s courses are numbered sequentially from 100 through 799 with divisions designated for each academic level. Use this reference when selecting courses.

Lower Division
100–199 primarily for freshmen; may not be taken for graduate-level credit
200–299 primarily for sophomores; may not be taken for graduate-level credit

Upper Division
300–399 primarily for juniors and seniors; may be used for graduate level credit only with the permission of the vice provost for Graduate Education and Research
400–499 primarily for seniors; graduate students may count a limited number of credits from graded courses, only with program approval

Graduate Level
500–599 graduate level; senior undergraduates may enroll only with permission of both the department chair and vice provost for Graduate Education and Research
600–699 graduate level only
700–799 doctoral level only

All Levels
At all levels, course numbers ending in 95 through 99 indicate special courses, with the particular subject matter varying from quarter to quarter. All departments may offer these types of courses, but not all may be listed in this catalog. Check with the individual program for the availability of special courses.
95–internships
96–experimental courses
97–workshops, short courses, conferences seminars (Only one workshop course of up to 3 credits may be used to fulfill graduate degree requirements.)
98–seminars
99–independent and directed study

Enrollment Verification
Eastern Washington University contracts with the National Student Clearinghouse to verify enrollments for loans, housing, military identification and other general verifications. Students have free access to their enrollment verification via their EagleNET account. Employers, lending services and others must access the National Student Clearinghouse directly for enrollment verification information. (Students needing enrollment verifications for good student discounts, Alaska Department of Revenue, Canadian Student Loan Program or Tax Commission, or students who do not have a Social Security number listed with the university may contact the Office of Records and Registration for assistance with their enrollment verification.)

<table>
<thead>
<tr>
<th>Undergraduate</th>
<th>Graduate</th>
<th>International Student</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Full-time Enrollment</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>12 credits full-time student</td>
<td>10 credits full-time student</td>
<td>12 credits undergraduate full-time student</td>
</tr>
<tr>
<td><strong>Half-time Enrollment</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6–11 credits</td>
<td>5–9 credits</td>
<td>6–11 credits</td>
</tr>
<tr>
<td><strong>Less-than-half-time Enrollment</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1–5 credits</td>
<td>1–4 credits</td>
<td>1–5 credits</td>
</tr>
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</table>

Note: check with the international student Advisor to verify eligibility for part-time enrollment, otherwise, full-time enrollment is required of all international students, except for vacation quarters.

Note: for COMD and summer session enrollment verifications information please contact Records and Registration.

Grading and Transcripts
See Policies for general information that applies to all students. For grading policies specific to undergraduate and graduate degree requirements, including academic probation, see the appropriate section in the front of this catalog.

Reporting Grades
At the end of each quarter, grades are available through EagleNET at eaglenet.ewu.edu beginning the Wednesday after final exams.

Transcript Requests
Official copies of Eastern transcripts may be required for a job, a scholarship, graduate school applications or for other purposes. Requests for official Eastern transcripts must be submitted in writing for each transcript to the Records and Registration Office and must include:
- address where the record is to be sent;
- birth date;
- dates of attendance;
- social security number or EWU ID number;
- student’s full name and maiden name if applicable;
- student’s signature;
- transcript fee.

It normally takes three to five (3–5) working days to process a request for a transcript. Instant transcripts are available at the Records and Registration Office, 201 Sutton Hall, for an additional fee along with a processing wait time. Eastern Washington University does not fax official transcripts. Graduating students will be issued two free transcripts, upon request, after the degree has been confirmed and posted to the Eastern record and all financial obligations to the university have been met.

Unofficial transcripts may be printed from EagleNET eaglenet.ewu.edu. Current transcript fees are posted at www.ewu.edu/transcripts.

Eastern will only fulfill requests for transcripts of course work completed at Eastern. Transcripts received from a high school or another college to fulfill admission requirements are part of each student’s academic file and cannot be returned. Additional copies of those records must be requested from the granting institution.
The Student Financial Services Office assists families with making payments for tuition, refunding excess financial aid, setting up direct deposit and answering billing questions. SFS also administers third party reimbursements, guaranteed tuition plans and 1098T tax reporting. There are two offices available to assist students; the EWU Spokane, Riverpoint campus and the main campus in Cheney. For more information visit us online at www.ewu.edu/sfs.

Third-Party Billing
If a government agency, military, program or company is paying for your tuition and fees, Student Financial Services can assist you in setting up 3rd party billing arrangements.

Students who are sponsored by a third party may request billing to the sponsor by submitting a written authorization for tuition, fees and other educational expenses. Sponsor invoicing occurs once per term. Sponsor payments must be received for the current term in order for students to be eligible to continue enrollment in subsequent terms.

In any sponsor billing arrangement, the student is ultimately responsible for payment of university charges. If a sponsor fails to pay any amounts invoiced, those original charges are returned to the student account with appropriate late penalties assessed.

Students or sponsors may submit billing authorization forms to the following: Student Financial Services, Attn: Third-Party Billing, 202 Sutton Hall, Cheney, WA 99004 or by fax to 509.359.4832.

Complete arrangements for sponsor billing must be made prior to the statement due dates to prevent late payment penalties. For assistance, call Student Financial Services at 509.359.6372.

Other Refund Information
Non-financial aid credits will remain as credit balances for future quarter charges unless a refund is requested. All refunds resulting from enrollment changes will be subject to a processing fee, if not signed up for direct deposit.
UNIVERSITY FACILITIES

EWU SPOKANE, RIVERPOINT CAMPUS

STUDENT SUPPORT CENTER
N. 668 Riverpoint Blvd. Room 101
Spokane, WA 99202
509.828.1395

The Student Support Center provides a wide range of services for students enrolled at any Eastern Washington University campus or those considering admission to EWU. Many services available through Records and Registration and Student Financial Services are available at this convenient location.

FINE ARTS AND MUSIC

119 Music Bldg.  509.359.2241

Eastern’s fine and performing arts facilities are important resources for students in art, music, theater and electronic media programs as well as for students in other disciplines and community members who want to experience the arts.

- Changing exhibitions of local, regional and national artists are featured in Art Department galleries on the Cheney campus, the Gallery of Art and the Photography and Print Gallery. Student work is shown in the Student Gallery in the Art Department.
- Musicals, plays and other dramatic productions are presented regularly at the University Theatre and in Showalter Auditorium.
- The renovated Showalter Hall Auditorium and the Music Department’s Recital Hall are the venues for concerts, recitals and other music productions as well as master classes and performances by visiting artists.
- The Electronic Music Studio provides up-to-date resources in music synthesis, MIDI-assisted recording and printing as well as computer-aided instructional tools for students in composition, performance and music education.
- The Fine Arts Digital Lab offers state-of-the-art hardware and software for digital, visual, filmic and musical composition and editing.

THE PENCE UNION BUILDING

212 PUB  509.359.7921

The Pence Union Bldg., or PUB, provides a variety of services, conveniences and amenities, including:

<table>
<thead>
<tr>
<th>Service</th>
<th>Location</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Free telephones for Cheney and Spokane calls</td>
<td>212 PUB</td>
<td>509.359.7921</td>
</tr>
<tr>
<td>Complete travel agency</td>
<td>Hair styling salon</td>
<td></td>
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<tr>
<td>ATM</td>
<td>Pool table</td>
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<tr>
<td>Bookstore for textbooks, trade books, school supplies, EWU clothing, gifts, cards, and computer software</td>
<td>A cyber-cafe and Rendezvous room for computer work stations, gaming and a pool table.</td>
<td></td>
</tr>
<tr>
<td>Food services, including Baldy’s, Swoop’s Smoothie Bar, Thomas Hammer Coffee and other unique concession stands</td>
<td>The Eagle Express Market for fresh milk, microwavable foods, snacks, candy, school supplies, personal items and seasonal gifts.</td>
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</tr>
</tbody>
</table>

UNIVERSITY RECREATION CENTER

119 URC  509.359.4026  www.ewu.edu/reccenter  urc@ewu.edu

The University Recreation Center features: Multi-purpose arena that is an ice rink from June–March and basketball courts from April–June.

<table>
<thead>
<tr>
<th>Facility</th>
<th>Location</th>
<th>Phone</th>
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</thead>
<tbody>
<tr>
<td>A two-level 17,000 sq. ft. fitness center</td>
<td>EPIC Adventures for all of your outdoor trips and rental gear</td>
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<tr>
<td>30’ indoor climbing wall</td>
<td>200 meter running track</td>
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<tr>
<td>Gymnasium with basketball and volleyball courts</td>
<td>Club Sport Federation Office</td>
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<tr>
<td>Ice rink (June–March)</td>
<td>Health, Wellness &amp; Prevention Office</td>
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<tr>
<td>An indoor parking garage</td>
<td>The Roost dining area</td>
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•
A bookstore is one of the only pieces of evidence we have that people are still thinking.—Jerry Seinfeld, comedian (b. 1954)
The University Bookstore rents and sells textbooks for both Cheney and Spokane courses. A wide variety of other products are available including: EWU emblematic clothing and gifts, school and art supplies, general interest and reference books, greeting cards, gifts, health and beauty aids and snack foods. The Customer Service desk located inside the Bookstore sells tickets for various campus events and provides locker and table rentals in the PUB.

CHILDCARE AT THE EWU CHILDREN’S CENTER
923 Washington St. 509.359.2025 or 359.2023 Fax: 359.2027

Eastern Washington University is committed to and proud to have an on-campus childcare program serving the childcare needs of the university community. The EWU Children’s Center, which is managed by the YMCA of the Inland NW, offers a developmentally appropriate, child-centered educational program for the children of EWU students, faculty and staff. The center is currently licensed for 194 children ages six weeks to ten years of age and operates Monday-Friday 7:30 A.M.–6 P.M. The EWU Children’s Center offers flexible scheduling and childcare subsidy for eligible students.

COMPREHENSIVE HEALTH & WELLNESS PROGRAM
201 URC 509.359.4279 www.ewu.edu/bewell

The Comprehensive Health & Wellness Program is an all-inclusive approach to student physical and mental well-being. This approach brings together the student health clinic services provided by Rockwood Clinic, health, wellness and prevention education and outreach (HWPS), and counseling and psychological services (CAPS). Students will have access to basic level ambulatory health clinic services at any Rockwood Clinic location in Cheney and the Spokane region. Students will also have access to individual and group counseling, wellness programs and outreach, and peer education services at no additional cost.

Please Note: Students taking less than 6 credits can request voluntary participation in the program in order to have access to these services. Students have until the 10th day of the quarter to request and pay for the services.

Summer Students: Summer students do not automatically participate in this program! These services are not included as part of summer tuition and fees, therefore the services are not automatically charged in the summer. Students requesting services must either be registered for classes or be a continuing student in the fall quarter. Summer students must voluntarily pay the fee to use the health clinic services. The fee must be paid by the 10th business day of summer quarter.
HOME (HELPING OURSELVES MEANS EDUCATION)

207C Monroe Hall 509.359.4237

HOME is a networking program for low-income, non-traditional student parents. Several times each quarter, HOME students organize Eagles and Eaglets activities that students can do with their children. Their office maintains a resource referral database on housing, childcare, scholarships and community services, as well as campus resources. They also offer childcare scholarships to help students pay for day-care expenses. Every fall, the HOME program sponsors the Giving Tree, a holiday resource for low-income EWU students. Any student not knowing what to do with books not eligible for the bookstore buyback can donate books to HOME as part of an ongoing fund-raising book drive. For more information about HOME, please go to their blog: ewuhomegroup.blogspot.com

PARKING

131 Tawanka Hall 509.359.PARK (7275)

Parking at Riverpoint: permits available through WSU Bookie–314 South Campus Facility.

Permits for on-campus parking are obtained at 131 Tawanka Hall. Parking permits are required to park in any on-campus lot. Space is limited so apply early. Metered parking is also available. Please call the parking office for specific information on the availability of visitor or disability parking space. The P-12 lot located behind Roos Stadium is a free parking lot except for special events days. Parking Services, 509.359.7275.

UNIVERSITY POLICE

101 Red Barn 509.359.6300

The University Police Department is located at 7th and Washington in the Red Barn. Officers are on duty 24 hours a day seven days a week. The university police officers are commissioned and have the authority to enforce all local, state or federal laws. The administration office for the University Police Department is open to the public during regular business hours, Monday through Friday. You can call 509.359.6310 to speak to someone in police administration. University police officers can be contacted 24 hours per day by calling 509.535.9233; a police dispatcher will answer. For emergencies call 911.

Some of the services provided by the University Police:
• alcohol/drug awareness training;
• crime prevention awareness training;
• fingerprinting;
• lost and found;
• vehicle jumps;
• vehicle unlocks;
• weapons storage (for students that live on campus).

The Veterans Resource Center provides critical services and support for our veterans: active-duty, National Guard and Reserve military personnel, their spouses and dependents. The Center assists our veteran students as they transition back into civilian life and learn to navigate the university system. The Center supports the unique recruitment, retention and educational needs of students whose lives are inextricably connected to the military.

The Veterans Resource Center provides:
• academic and personal advising;
• activities for veteran and military students and their families;
• admissions and financial aid counseling;
• faculty and staff training;
• GI Bill benefits;
• liaison with disability services;
• public presentations and speakers;
• referrals to campus support services;
• specialized tutoring;
• support for veterans student club;
• targeted recruitment;
• workshops for veteran and military students.

The Veterans Resource Center also provides a space for veterans to socialize, a computer lab and conference/workshop space.

EWU expects to increase the number of student veterans utilizing GI benefits each year, and to see a student retention rate among veterans that exceeds the general student population.

Providing education to the wider community is also a mission of the Center, as it aims to organize discussions and symposia on such topics as best practices for supporting military service members and serving veterans in higher education.

The Center staff includes a director, an academic advisor, a financial aid specialist, VA work study students and faculty liaisons.

The Veterans Resource Center facilitates faculty liaisons in each college to ensure effective communication and coordination with those EWU departments and staff that regularly interact with veteran and military students.
These general university policies apply to all students and programs as well as relevant state and federal policies.

1. Academic Integrity Policy
2. Access to Academic Records
3. Credits
4. Final Exams
5. Grade Appeals
6. Grading System
7. Residency
8. Washington State Address Confidentiality Program
9. Withdrawal from the University

ACADEMIC INTEGRITY POLICY

EWU expects the highest standards of academic integrity of its students. Academic honesty is the foundation of a fair and supportive learning environment for all students. Personal responsibility for academic performance is essential for equitable assessment of student accomplishments. The university supports the faculty in setting and maintaining standards of academic integrity. Charges of academic dishonesty are reviewed through a process that allows for student learning and impartial review.

Definitions

Violations of academic integrity involve the use or attempted use of any method or technique enabling a student to misrepresented the quality or integrity of any of his or her work in the university and the program of study.

Violations of academic integrity with respect to examinations include but are not limited to copying from the work of another; allowing another student to copy from one’s own work, using crib notes, arranging for another person to substitute in taking an examination, or giving or receiving unauthorized information prior to or during the examination.

Violations of academic integrity with respect to written or other types of assignments include but are not limited to failure to acknowledge the ideas or words of another that have consciously been taken from a source, published or unpublished; placing one’s name on papers, reports, or other documents that are the work of another individual, whether published or unpublished; misuse of the assistance provided by another in the process of completing academic work; submission of the same paper or project for separate courses without prior authorization by faculty members; fabrication or alteration of data; or knowingly facilitating the violation of academic integrity by another.

Violations of academic integrity with respect to intellectual property include but are not limited to theft, alteration or destruction of the academic work of other members of the community or of the educational resources, materials or official documents of the university.

Arbitrator: an individual holding or having held faculty rank, appointed by the dean of graduate and undergraduate studies for the purpose of reviewing charges of academic dishonesty against a student within a prescribed time frame as either a first level reviewer or a second level reviewer.

Instructor(s): the instructor of record.

Resolution/Appeal Form: a set of forms to be utilized to document and communicate charges of a violation of academic integrity, instructor recommendations, student responses, process options and decisions reached.

Sanctions: penalties that may be applied in the event that a violation of academic integrity is found to have occurred. Sanctions may be combined and may include but are not limited to:

- course grade penalty;
- dismissal from the university;
- Course grade penalty of a failing course grade; A course grade penalty of a failing course grade is recorded on the transcript as an XF and counted as a 0.0 for purposes of GPA calculation. In this case the 0.0 would be a permanent part of the GPA calculation. A student may petition to have the XF on the transcript changed to a 0.0 two years after the date it is entered. A student may have the XF converted to a 0.0 prior to the end of this two-year period if the student successfully completes a course or tutorial on academic integrity. If, after completing this course, a student again receives a sanction for a violation of academic integrity, that sanction shall be a permanent part of the student’s transcript.
- educational opportunity, such as an assignment, research or taking a course or tutorial on academic integrity;
- grade penalty in a specific academic exercise;
- suspension for a definite period of time;
- verbal or written reprimand.

Sanctions involving grades in an academic exercise or a course final grade may be imposed by the instructor following the procedures outlined in this policy.

Sanctions of suspension or dismissal from the university may only be imposed by the President or the President’s designated disciplinary officer who will review recommendations for suspension or dismissal prior to imposing such sanctions.

Privacy: Student privacy rights are to be strictly observed throughout these procedures. A final finding that a student has violated the Academic Integrity Policy is placed in the student’s confidential academic record. Each step of the process to determine whether a violation has occurred is to remain confidential. Only those parties identified in these procedures are considered to have a need to know information regarding an individual student’s actions.

Initiation of Violation of Academic Integrity/ Misconduct Hearing Process

An instructor may initiate the process to review charges of a violation of academic integrity by notifying the alleged offending student of the charges and of the sanction proposed by the instructor. This notification shall occur within five (5) university instruction days of establishing that grounds exist that an infraction of the academic integrity code exists. Notification may be oral but must always be supported by written notification. Notification shall include a description of the alleged violation of academic integrity including appropriate dates, specification of assignment/test/exercise and any relevant evidence. The notification shall also include the specific remedy proposed by the faculty member for the misconduct. The notification shall also indicate to the student whether the instructor elects to offer resolution through Direct Instructor-Student Resolution or through External Resolution. These processes are described separately below.
Direct Instructor-Student Resolution
If the instructor elects Direct Resolution, the finding and proposed sanction of the instructor is considered a first level review that can be appealed to an appointed arbitrator at a second level review.

The instructor may elect to attempt resolution through direct interaction with the student. The student would so indicate that notification had been received by signing the appropriate line of the Resolution/Appeal Form.

Upon notification, the student has five (5) university instruction days to respond to the instructor.

The student may accept responsibility for the alleged action and waive the right to appeal by accepting the charges and the sanction proposed by the faculty member or a sanction mutually agreed upon. If the student agrees to direct resolution, the student and faculty member will sign a Resolution/Appeal form and forward the completed waiver (including the sanction imposed) to the student judicial officer for recording in the confidential disciplinary file of the student. The instructor will then implement the sanction.

If the student fails to respond within five (5) university instruction days, the instructor will send another copy of the written notification to the student by certified mail, return receipt requested to the most current address the student has on file with the Records and Registration Office. Failure of the student to respond within five (5) days following receipt of the written notification by certified mail, shall be interpreted as an admission of responsibility and acceptance of the instructor’s proposed sanctions. If a student fails to respond within five (5) university instruction days after receipt of the written notification by certified mail the instructor shall impose the sanctions and forward a copy of the appropriately completed Resolution/Appeal form to the student judicial officer.

The student may exercise the right to appeal. In the event of student appeal, the instructor and the student complete and sign the Resolution/Appeal form and forward a copy to the dean of graduate and undergraduate studies or designee who then appoints an arbitrator to review the charges as in the external resolution process and the process will follow the external resolution hearing steps.

External Resolution
The instructor may elect to pursue charges of a violation of academic integrity against a student through the External Resolution process. This process provides an arbitrator, appointed from the university at-large, to review the relevant facts and to take statements from the instructor and the student. By referring charges for External Resolution, the instructor implicitly agrees to accept the findings of the arbitrator and the sanction determined by the arbitrator. Where possible the arbitrator shall be guided by sanctions as detailed in the instructor’s syllabus.

Initial Notification: The instructor informs the student in initiating a violation of academic integrity charge as outlined above that the charge will be heard through external resolution process. This notification is forwarded to the dean of graduate and undergraduate studies as appropriate within five (5) university instruction days of establishing that grounds exist that an infraction of the academic integrity code exists.

Appointment of Arbitrator: Within five (5) university instruction days of receipt of the notification from the instructor, the dean of graduate and undergraduate studies appoints an arbitrator from among qualified candidates (see definition of arbitrator) and notifies the student of an initial hearing in writing.

Initial Hearing: Within five (5) university instruction days of receipt of the notification from the instructor, the dean of graduate and undergraduate studies or designee informs the student of the process as outlined in this policy, reviews the charges in the initial notification, informs the student of the sanction recommended by the instructor and of the range of sanctions that could be imposed by the arbitrator, apprises the student of the right to appeal and potential consequences of appeal. The dean of graduate and undergraduate studies or designee ascertains that the student understands the process and the charges and documents the initial hearing.

Student failure to respond to notice of initial hearing: If the student fails to respond within five (5) university instruction days, the dean of graduate and undergraduate studies will send another copy of the written notification to the student by certified mail, return receipt requested to the most current address the student has on file with the Records and Registration Office. Failure of the student to respond within five (5) days following receipt of the written notification by certified mail, shall be interpreted as an admission of responsibility and acceptance of the instructor’s original proposed sanctions. If a student fails to respond within five (5) university instruction days after receipt of the written notification by certified mail, the dean of graduate and undergraduate studies informs the instructor of this failure to respond so that the instructor may impose the sanction proposed initially.

Arbitrator Review: After the appointment of the arbitrator, the student may respond to the charges in a written statement submitted to the arbitrator. The student may also include any relevant written documentation, third party statements, or evidence deemed relevant to the student’s interests. The arbitrator primarily reviews written evidence. The arbitrator may consult with the instructor, the student or others as the arbitrator deems appropriate to discovering the facts of the matter or to determining the nature of the alleged violation of academic integrity. The arbitrator shall conclude the review and issue a decision within ten (10) university instruction days after his/her appointment unless the faculty member and student both agree to extend the time line. All evidence collected in this process must be made available to the student and/or faculty member upon request.

Arbitrator Decision: after completing a review of the charges and relevant evidence, the arbitrator notifies the dean of graduate and undergraduate studies or designee who in turn notifies the instructor, student and student judicial officer of the arbitrator’s decision and of the sanctions, if any, to be imposed.

Appeal Rights
If the arbitrator hears the case after the student declined direct resolution, the arbitrator’s decision constitutes an appeal of the instructor’s initial sanction. This appeal is unqualifiedly available to any student dissatisfied with the arbitrator’s proposed sanction under direct resolution. In this situation the first level arbitrator’s decision is final and no further appeal is available. The first level arbitrator’s decision is communicated to the student judicial officer for implementation and recording in the student’s confidential disciplinary record.

If the first level arbitrator hears the case as the result of the instructor’s selection of external resolution, the first level arbitrator’s decision is considered an initial decision and may be appealed. An appeal of that decision will be heard only if at least one of the following criteria is met: 1. evidence is provided that the penalty imposed by the first level arbitrator is disproportionate to the offense; 2. evidence is provided that the first level arbitrator’s decision was arrived at through a violation or misapplication of specified procedures; 3. substantial evidence is provided that the first level arbitrator’s decision was unreasonable or arbitrary; and/or 4. new evidence has emerged that, had it been available at the time of the first level arbitrator’s decision, might reasonably be expected to have affected that decision.
The student may request an appeal of the decision of the first level arbitrator by submitting a request for an appeal to the dean of graduate and undergraduate studies or designee within three (3) university instruction days of receipt of the notification of the arbitrator’s decision. Upon receipt of the student’s request for an appeal, the dean of graduate and undergraduate studies or designee makes an initial determination whether at least one of the four (4) criteria listed in the paragraph above may have been met. If the dean of graduate and undergraduate studies or designee determines that an appeal is justified, he or she appoints a second level arbitrator within five (5) university instruction days of the receipt of the request for an appeal. The second level arbitrator reviews the written record and any additional or new documentation submitted by the student in requesting the appeal. The decision of the second level arbitrator is to be made within ten (10) university instruction days of his/her appointment and is a final ruling. It is transmitted to the dean of graduate and undergraduate studies who then forwards the decision to the instructor, the student and the student judicial officer for implementation and recording. All evidence collected in this process must be made available to the student and/or instructor upon request.

Repeat Violations
The purpose of recording charges and sanctions in the student’s disciplinary record is to determine patterns of behavior. Repeat violations of academic integrity may result in more severe sanctions imposed by the instructor or arbitrator. The dean of graduate and undergraduate studies or designee is considered to have a need to know of prior academic integrity violations and may request such information from the student judicial officer prior to making or transmitting a decision on a pending charge.

Three sanctioned instances of a violation of academic integrity during a student’s enrollment at Eastern Washington University will constitute grounds for an immediate sanction of dismissal from the university. Such action will be taken by the president or the president’s designated disciplinary officer on notification of three sanctions by the student judicial officer.

Course Withdrawal Suspended During Hearings
A student officially notified of charges of a violation of academic integrity may not withdraw from the course until the determination of responsibility is made and any sanctions are imposed. A sanction for a violation of academic integrity that affects the course grade will be applied. The student may not avoid the imposition of a sanction by withdrawing from a course. If the student is found not responsible for actions violating the Academic Integrity Policy, the student will be permitted to withdraw from the course with a grade of W and with no financial penalty, regardless of the deadline for official withdrawal.

Continuation in Course Pending Final Decision
A student may continue to attend and perform all expected functions within a course (e.g. take tests, submit papers, participate in discussions and labs) while a charge of a violation of academic integrity is under review, even if the instructor recommendation is a failing grade in the course, suspension or dismissal. Full status as an enrollee in a course may continue until a sanction is imposed. Final imposition of a sanction of a failing grade in a course will result in the immediate suspension of attendance in that class by the student.

Student Directory Information
Certain categories of student information are considered open or directory-type data and may be released to the public if the student is enrolled at the university at the time of request. These categories include name, addresses, telephone number, major field of study, participation in officially recognized activities and sports, dates of attendance, degrees and awards received and the most recent previous educational agency or institution attended.

All other information regarding a student’s record or attendance is restricted and may not be released to a third party without the student’s written permission except as allowed under the Family Educational Rights and Privacy Act of 1974. Examples of restricted information are a student’s course enrollment, the number of credits earned and any grade-related information. This policy is in compliance with federal rules and regulations and is intended to protect each student’s privacy and security. Specific details of the Family Educational Rights and Privacy Act of 1974 are available in the Records and Registration Office, 201 Sutton Hall. See Appendix B WAC 172–191 on page 407.

Special Note: Students may request that directory information not be released to the public. A directory restriction can be requested in person at the Records and Registration office, 201 Sutton Hall or Riverpoint Student Services, N. 688 Riverpoint Blvd., Room 101. Students who request a directory restriction will not be sent general non-educational information from the university. University notice of Dean’s List to local papers and to the National Dean’s List will not be made for students with restrictions. For more information on the directory restriction, see the information in WAC 172–191 on page 407 or check with Records and Registration, 201 Sutton Hall, 509.359.2321 or Riverpoint Student Services, 509.828.1394.

CREDITS
The term quarter hour corresponds with credit, hour or credit hour. The proportion of time in each course assigned to lecture, studio, laboratory, independent study or ensemble is recommended by faculty of the department offering the course.

One quarter hour of credit is assigned in the following ratio of hours per week devoted to the course of study:
lecture/discussion: one hour in the classroom per week for each credit hour (two hours outside preparation expected);
studio (art classes): minimum two hours in the classroom per week for each credit hour (one hour of outside preparation expected per credit hour);
laboratory: minimum two hours in the lab per week for each credit hour (one hour of outside preparation expected per credit hour). Ensemble (music classes): minimum two hours per week for each credit hour (one hour of outside preparation expected per credit hour);
independent study: minimum three hours of work per week for each credit hour.

FINAL EXAMS
• Final examinations are scheduled for specific dates and times at the end of each quarter. The examination schedule is published in the university’s quarterly announcement. Final comprehensive examinations should not be given during the regular 10-week schedule.
• Students shall not be granted special examinations for any reason other than a family emergency or other bona fide hardship. Course instructors are the final authority in such circumstances.
• Students that have two final examinations scheduled concurrently by the university must contact one or all instructors involved and ask them to resolve the situation and find a suitable solution.
GRADE CORRECTIONS AND APPEALS

Grade Corrections
Except for “X” and “Y,” all grades are final and can be changed only in the case of university (instructor, clerical or administrative) error. Such corrections must be submitted by the instructor and approved by the department chair and college dean. Requests for grade corrections must be submitted to the Records and Registration Office within two quarters of the initial grade assignment.

Grade Appeals
The purpose of the Grade Appeal Policy is to provide students with a safeguard against receiving an unfair final grade, while respecting the academic responsibility of the instructor. Every student has a right to receive a grade assigned upon a fair and unprejudiced evaluation based on a method that is neither arbitrary nor capricious. Instructors have the right to assign a grade based on any method that is professionally acceptable, submitted in writing to all students, and applied equally.
A grade appeal shall be confined to charges of unfair action toward an individual student and may not involve a challenge of an instructor’s grading standard. A student has the right to expect thoughtful and clearly defined approaches to course grading, but it must be recognized that varied standard and individual approaches to grading are valid. It is incumbent on the student to substantiate the claim that his or her final grade represents unfair treatment, compared to the standard applied to other students.
The grade appeal procedure applies only when a student initiates a grade appeal. The procedure strives to resolve a disagreement between student and instructor concerning the assignment of a grade in a collegial manner.
In a grade appeal, only arbitrariness and/or prejudice will be considered as legitimate grounds for an appeal.
• Arbitrariness: The grade awarded represents such a substantial departure from accepted academic norms as to demonstrate that the instructor did not actually exercise professional judgment.
• Prejudice: The grade awarded was based on unequal application of grading standards or by applying grading criteria to one student or some students in a manner that treats them differently.
• Appeals must comply with the time limits specified below or the right to appeal is forfeited. Reasonable exceptions to the deadlines may be made by the chair or designee.

Grade Appeal Procedures
1. A student who wishes to question a grade must submit a written request for a meeting and a brief description of the issue to the instructor of record no later than 10 working days after the start of the next regular academic term after receiving the grade. The deadlines for spring quarter and summer term are counted from the beginning of fall quarter. If the instructor is no longer at the university or is on leave, the chair of the department or designee will act in place of the instructor of record.
2. If the student’s concern remains unresolved after the discussion with the instructor the student may submit a “Notice of Intent to File a Grade Appeal” form (available online) including a brief statement of problem to the chair of the department within five working days of speaking with the instructor.
3. If the chair or designee shall review the student’s request, discuss the situation with the instructor whenever possible, and attempt to resolve the matter. The chair or designee shall provide a written explanation of his/her findings to the student and instructor within five working days of receiving the form.
4. If the student is not satisfied with the written explanation, the student may submit an “Official Grade Appeal” form (available online) within five working days to the chair or designee requesting a hearing with a Grade Appeals Board.

Grade Appeals Board
The grade appeal is heard by a grade appeals board which shall be convened no later than 20 working days after submission of the official grade appeal. (The date may be extended if mutually agreed upon by both parties.)

Members:
1. This board is chaired by the department chair or a designee who serves in a nonvoting capacity.
2. Selection of members is facilitated by the department chair or designee unless there is an obvious conflict of interest, in which case the dean or a designee shall do so. The dean shall determine whether a conflict of interest exists.
3. Three people will constitute the grade appeals board.
   i. The student petitioner shall first nominate a member and then the instructor shall nominate a member.
   ii. A third member mutually agreeable to both parties will then be selected.
   iii. At least one of the three members must be a student.

The grade appeal board will attempt to meet the following principles in evaluating the grade appeal:
• a. The appeal board must be held at a mutually agreeable time.
• b. Good Faith: Parties to the dispute must make a good faith effort to follow these steps or forfeit access to the appeal process.
• c. Process Concerns: If the student, instructor or chair has legitimate concerns about the appeal process, the dean of the college will work to alleviate or correct the problems.
• d. Subpoena: The appeal board does not have subpoena power.
• e. Evidence: Although the formal rules of evidence do not apply, every appeal will be made to be fair to both parties. The parties may offer exhibits and/or witnesses.
• f. Representation: The principals may not be represented by counsel or others.
• g. Burden of Proof: The student appellant has the burden of proving such inappropriate grading procedures have occurred.

Grade Appeal Board Recommendations:
Within 15 working days of first convening, the appeal board, through its chair, will submit its recommendation in writing to the student, the instructor concerned, and the dean of the college.

Instructor Response:
If the recommendation of the appeal board supports a change to the student’s final grade, the instructor has five working days to notify the chair of the appeal board of his/her decision and action, with a copy to the dean of the college.

The final decision to change a grade lies with the instructor, except if:
• a. the instructor cannot or does not respond to the appeal board’s recommendation within five working days
• b. or if the appeal board’s findings determine prejudiced or other inappropriate grading practices by the instructor and the instructor declines to change the grade.

In these cases the final decision to change the grade lies with the dean. There is no further right of appeal.

Within 20 working days of the final decision involving an official grade appeal, the chair of the appeal board shall notify in writing the student, the instructor, the dean of the college, and the chair of the department concerned of the decision of the appeal board and the instructor’s decision and action. When the final decision is made by the dean in the cases noted above, the dean shall implement the decision and shall make the proper written notification to the parties concerned.
GRADING SYSTEM

Grade Reports
At the end of each quarter, grades are available through EagleNET at eaglenet.ewu.edu, starting the Wednesday after finals. The report includes current institutional, transfer and all college cumulative GPA.

Letter Grades Symbols in use at Eastern
NC (No Credit) • no credit granted, no grade points assigned
NR • not recorded, for work in progress
P (passing) • credit granted, but no grade point assigned (not used when computing GPA)
W (withdrawal) • withdrawal from a course or the university (not used when computing GPA)
X (incomplete) • temporary grade; special circumstances prevent the student from completing the course (not used when computing GPA)
Y • requiring more than one quarter for completion; grade assigned at completion

LETTER GRADES DESCRIBED IN DETAIL

Undergraduate Pass/No Credit (P/NC) Grade Option
(Department or Program Designated)
Departments or programs may choose to designate certain courses for pass/no credit grading.

Regulations for pass/no credit grading are as follows:
1. the only courses which may be designated by the department as pass/no credit are non-college credit pre-university basic skills;
2. a grade ≥2.0 must be earned to receive a passing grade;
3. the P or NC grade will be entered on the transcript. Students receiving the P grade will not receive credits toward graduation. Neither the P nor the NC grade will be included in computing grade averages.

Undergraduate Pass/Fail Grade Option
(Department or Program Designated)
Departments or programs may choose to designate only certain types of courses for pass/fail grading. Regulations for pass/fail grading are as follows:

Courses required for the following categories may not be designated pass/fail:

| major and minor requirements except as approved by the Undergraduate Affairs Council | required supporting courses (courses required for the major or minor but not taught by the major or minor department) except as approved by the Undergraduate Affairs Council |
| professional education requirements | writing, mathematics and computer competency and proficiency requirements |
| general education core requirements | university graduation requirements |

The types of courses which may be designated as pass/fail are:
Directed Studies • Seminars • Internships • Workshops • Practica;
1. a grade ≥2.0 must be earned to receive a passing grade;
2. P grades will not be calculated in the GPA, but will serve as credits toward graduation, except for non-college credit courses. A fail (0.0) grade will be calculated in the GPA.

Undergraduate Pass/No Credit Grade Option (Student Designated)
Students may choose the pass/no credit grading option in certain courses during the registration process.

Regulations for pass/no credit grading are as follows:
At the time of registration, students must designate the courses for which they wish to receive a pass/no credit grade. They may change this designation by the regular change of registration procedure through the seventh week of the quarter.

Courses required for the following categories may not be taken pass/no credit:

| major and minor requirements (except as approved by the Undergraduate Affairs Council), including courses substituted for major courses | required supporting courses (courses required for the major or minor but not taught by the major or minor department) |
| professional education requirements | writing, mathematics and computer competency and proficiency requirements |
| general education core requirements | university graduation requirements |

3. The minimum level of performance required to receive a grade of P is a grade ≥2.0. Students should be aware that performance equal to a grade between 0.7 and 1.9 will not result in a passing mark.
4. The P or NC grade will be entered on the transcript. Students receiving the P grade will receive credits toward graduation. Neither the P nor the NC grade will be included in computing GPAs.

Incomplete (X)
Special circumstances, such as severe illness or death of a family member, may warrant an incomplete or X grade. An X grade may be assigned when the student is passing the course but is unable to complete all course requirements. Incomplete grades are only assigned to students who have been attending the class and performed all necessary work up until the last three weeks of the quarter during the academic year or until the last two weeks of summer session.

Faculty assignment of an X grade requires:
- a meeting with the student to make them aware of the specific terms you are assigning for the completion of work and what the grade will convert to if they do not submit the work in the assigned time frame;
- recording the conversion grade if the student does not complete the work (may be a 0.0);
- Recording the extension date for the grade to automatically convert if the work is not completed (end of one quarter, two quarters, three quarters or a full year. The extension date must be prior to the last day of instruction for the quarter indicated.) Incompletes need to be completed within one year of the registered term.
Ongoing Thesis or Research Work (Y)
Students engaged in lengthy research projects or other courses that may extend for more than one quarter can be given a grade of Y until the project is complete and a final grade is assigned. Normally these courses are Graduate research projects, theses, or internships.

Note: see specific information on Y grades in the policy section of Graduate Studies.

Numerical Grades
Most courses at Eastern are graded numerically to the nearest tenth. A guide for equivalents are: Numeric Grade-Letter Grade Equivalent.

<table>
<thead>
<tr>
<th>Numeric Grade</th>
<th>Letter Grade</th>
<th>Equivalent</th>
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</thead>
<tbody>
<tr>
<td>4.0</td>
<td>A</td>
<td>4.0</td>
</tr>
<tr>
<td>3.9</td>
<td>B+</td>
<td>3.9</td>
</tr>
<tr>
<td>3.8</td>
<td>B</td>
<td>3.8</td>
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<tr>
<td>3.7</td>
<td>B-</td>
<td>3.7</td>
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<tr>
<td>3.6</td>
<td>C+</td>
<td>3.6</td>
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<tr>
<td>3.5</td>
<td>C</td>
<td>3.5</td>
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<tr>
<td>3.4</td>
<td>C-</td>
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<td>F</td>
<td>2.6</td>
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<tr>
<td>2.5</td>
<td></td>
<td>2.5</td>
</tr>
<tr>
<td>2.4</td>
<td></td>
<td>2.4</td>
</tr>
</tbody>
</table>

Numerical Grades and Cumulative GPA

Instructions to Compute Cumulative GPA

1. Multiply numerical grade by the number of credits assigned for each course to determine the quality points for each course. Add the total number of quality points (QP).

   (Pass/No Credit grades are not computed in the GPA.)

2. Add the total number of numerically graded credits, for the total number of quality hours (QH).

3. Divide the total number of quality points by the total number of quality hours for the cumulative GPA.

   EXAMPLE

<table>
<thead>
<tr>
<th>Grades</th>
<th>Credits (QH)</th>
<th>Quality Points (QP)</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.0</td>
<td>4</td>
<td>12</td>
</tr>
<tr>
<td>2.3</td>
<td>5</td>
<td>11.5</td>
</tr>
<tr>
<td>4.0</td>
<td>2</td>
<td>8</td>
</tr>
<tr>
<td></td>
<td>Total Credits</td>
<td>11 (QH)</td>
</tr>
<tr>
<td>31.5 (QP)</td>
<td>/ 11 (QH)</td>
<td>= 2.863 Cumulative GPA</td>
</tr>
</tbody>
</table>

RESIDENCY

Residency is determined at the time of formal admission to the university on the basis of information included in the university application for admission. Determination of residency is governed by the statutes and policies of the state of Washington. In general, to qualify for residency, a student must:

- have established a formal residence in Washington for other than educational purposes for at least 12 consecutive months prior to the first day of the quarter for which residency status is requested
- or
- be a dependent student whose parent(s) or legal guardian(s) have maintained a bona fide residence in Washington 12 consecutive months prior to the first day of the quarter.

A student does not lose residency status because of service in another state or country while a member of the civil or military service, if that person maintains ties and returns to Washington within one year of discharge with intent of maintaining a residence in the state. However, maintaining residency ties in a former or other state (for example by keeping a driver's license) may invalidate claims to Washington residency.

For more information see Appendix C, go to the EWU Residency website at www.ewu.edu/residency or call the Residency Officer for the university at: 509.359.6586.

WASHINGTON STATE ADDRESS
CONFIDENTIALITY PROGRAM

PO Box 257 Olympia, WA 98507-0257 360.753.2972

This program, administered by the Office of the Secretary of State, provides address confidentiality to relocated victims of domestic violence. If you qualify as a participant, the program allows you to use a substitute mailing address with mail forwarding and service assistance.

WITHDRAWAL FROM THE UNIVERSITY

Please see the information on schedule changes under Records and Registration.
### BOARD OF TRUSTEES

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr. Michael Finley</td>
<td>President</td>
</tr>
<tr>
<td>Mr. Uriel Iniguez</td>
<td>Interim Vice President</td>
</tr>
<tr>
<td>Ms. Jo Ann Kauffman</td>
<td>Vice President</td>
</tr>
<tr>
<td>Honorable James Murphy</td>
<td>Vice President</td>
</tr>
<tr>
<td>Ms. Mariana Garcia</td>
<td>Vice President</td>
</tr>
<tr>
<td>Mr. Patrick Spanner</td>
<td>Vice President</td>
</tr>
<tr>
<td>Mr. Paul Tanaka</td>
<td>Vice President</td>
</tr>
<tr>
<td>Honorable Robert H. Whaley</td>
<td>Vice President</td>
</tr>
<tr>
<td>Ms. Vicki Wilson</td>
<td>Vice President</td>
</tr>
</tbody>
</table>

### UNIVERSITY ADMINISTRATION

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
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<tbody>
<tr>
<td>President Mary Cullinan, PhD</td>
<td>Interim Vice President for Academic Affairs and Provost Mary Ann Keogh Hoss</td>
</tr>
<tr>
<td>Mr. Paul Tanaka</td>
<td>Vice President for Business and Finance Mary Voves</td>
</tr>
<tr>
<td>Mr. Patrick Spanner</td>
<td>Vice President for Student Affairs Stacey Morgan-Foster, JD</td>
</tr>
<tr>
<td>Mr. Michael Finley</td>
<td>Vice President for University Advancement Michael Westfall</td>
</tr>
<tr>
<td>Ms. Vicki Wilson</td>
<td>Vice President for Information Technology and Chief Information Officer Gary Pratt, PhD</td>
</tr>
</tbody>
</table>

### ACADEMIC DEANS

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dean of the College of Arts, Letters &amp; Education, Roy Sonnema, PhD</td>
<td>Arts, Letters &amp; Education</td>
</tr>
<tr>
<td>Dean of the College of Business and Public Administration, Martine Duchateau, PhD</td>
<td>Business and Public Administration</td>
</tr>
<tr>
<td>Dean of the College of Health Science &amp; Public Health, Laureen O'Hanlon, PhD</td>
<td>Health Science &amp; Public Health</td>
</tr>
<tr>
<td>Dean of the College of Science, Technology, Engineering &amp; Mathematics, Judd A. Case, PhD</td>
<td>Science, Technology, Engineering &amp; Mathematics</td>
</tr>
<tr>
<td>Dean of the College of Social &amp; Behavioral Sciences and Social Work, Vickie R. Shields, PhD</td>
<td>Social &amp; Behavioral Sciences and Social Work</td>
</tr>
</tbody>
</table>

### THE FIVE COLLEGES OF EWU

<table>
<thead>
<tr>
<th>College</th>
<th>Title</th>
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</thead>
<tbody>
<tr>
<td>Business and Public Administration</td>
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</tr>
<tr>
<td>Health Science &amp; Public Health</td>
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<tr>
<td>Science, Technology, Engineering &amp; Mathematics</td>
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<tr>
<td>Social &amp; Behavioral Sciences and Social Work</td>
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</table>

### Full-Time Faculty

The following list reflects the status of the Eastern Washington University faculty as of July, 2015. The date following each name is the academic year the faculty member was first hired by the university and does not necessarily imply continuous service since that time.

A

Abbey, Eric—2013, Assistant Professor in Chemistry—BA, Whitman College; MS, PhD, University of Oregon

Adler, Diane—1993, Senior Lecturer in English as a Second Language—BS, Bowling Green State University; MEd, Western Washington University; MA, Eastern Washington University

Adolphson, Keith V.—2002, Associate Professor of Mathematics—BA, Gustavus Adolphus College; MA, MS, Naval Postgraduate School; PhD, University of Oklahoma

Agripp, Sean W.—2010, Assistant Professor in English—BS, Indiana University of Pennsylvania; MA, St. Johns College

Alden, Janine—1992, Senior Lecturer in English as a Second Language—BS, Georgetown University; MA, California State University

Aleccia, Vincent A.—2006, Associate Professor of Education—BA, MA, California State University; Fullerton, MA, University of San Francisco; EdD, George Fox University

Alihoul, Saqer Qureshi B.—2012, Assistant Professor of Engineering and Design—PhD, Anglia Ruskin University

Allison, Ryan—2014, Lecturer in Mathematics—BS, Portland State University; MS, Portland State University

Almeida, Deidre A.—2001, Director of American Indian Studies and Associate Professor of American Indian Studies—BA, EdD, University of Massachusetts; MA, Stanford University

Alvin, Barbara—1983, Professor of Mathematics—BA, MS, Miami University; PhD, University of Iowa

Anderson, Dennis W.—2004, Senior Lecturer in Psychology—BA, Gonzaga University; MS, Eastern Washington University

Anderson, Jonathan W.—2006, Professor of Psychology—BA, PhD, Seattle Pacific University

Anderson, Matthew—2014, Assistant Professor of Human Geography—BA, Pitzer College; MA, Northeastern Illinois University; PhD, University of Illinois at Urbana-Champaign

Anderson, Susan K.—2001, Associate Professor, Acquisitions/Electronic Resources Librarian—BA, University of Washington; MLS, University of Iowa

Andrews, Marge E.—2000, Senior Lecturer in Spanish—BA, University of Connecticut; MA, Southern Methodist University

Anton, Daniel C.—2007, Associate Professor of Physical Therapy—BS, Northwestern University; MS, Samuel Merritt University; PhD, University of Iowa

Askman, Tom K.—1972, Professor of Art—BA, BFA, California College of Arts and Crafts; MFA, University of Colorado

Asthana, Vandana—2006, Associate Professor of Political Science & International Studies—BA, MA, PhD, University of Kanpur, India

Ayers, Drew—2015, Assistant Professor of Film—BA, Carleton College; MA, University of Texas, Austin; PhD, Georgia State University

B

Babcock, Garth—1998, Associate Professor of Physical Education, Health and Recreation—BS, MS, Brigham Young University; PhD, Texas Women's University

Bae, Heechang—2014, Lecturer in Engineering and Design.—MS, University of Washington; PhD, University of Washington

Baldwin, Kathryn—2014, Assistant Professor of Foundations and Elementary Science Education—BS, MS, EdD, Washington State University

Ball, Diane L.—2014, Lecturer in Education.—BA, Eastern Washington University; MEd, Eastern Washington University

Band, Deacon—2013, Lecturer in Engineering and Design—BS, Eastern Washington University

Bartlett, Robert L.—Senior Lecturer in the Africana Education Program—BA, Colorado Mesa University; MA, Washington State University; PhD, Gonzaga University

Basham, D. Alan—1995, Senior Lecturer in Counseling, Educational and Developmental Psychology—BA, MA, Boda University

Bastow, Justin L.—2014, Assistant Professor in Biology—BA, University of California, Berkeley; PhD, University of California, Davis

Baty, MSG Jacob—2014, Senior Military Instructor—University Senior Leaders Course, Fort Knox

Bazemore, Georgia B.—2004, Associate Professor of History—BA, Emory University; MA, PhD, University of Chicago

Bell, Kerryn E.—2009, Assistant Professor of Criminal Justice—BA, John Carroll University; MPhil—Cambridge University; MA, PhD, Ohio State University

Bhuta, Prakash H.—1983, Professor of Biology—B.Sc., University of Bombay, Bombay, India; Dpl. Pharm. Bombay College of Pharmacy; M.Sc., University of Baroda, Baroda, India; PhD, University of Louisiana

Bigler, Daniel E.—2011, Lecturer in Sociology—MA, Kings College London
Bilous, Peter T.—2004, Professor of Chemistry/ Biochemistry—BS, University of Manitoba; PhD, McGill University
Binney, Matthew W.—2006, Associate Professor of English—BA, MA, University of Alabama, Birmingham; PhD, Auburn University
Birch, Nancy J.—1988, Professor of Decision Science—BS, University of Arizona; MBA, PhD, Arizona State University
Biswas, Bipasha—2012, Associate Professor of Social Work—PhD, Washington University in St. Louis
Bjerke, Joy—2012, Lecturer in Mathematics—BA, California State University; EdD, University of La Verne
Black, A. Ross—1993, Professor of Biology—BS, University of Washington; MS, PhD, University of Wisconsin—Madison
Blair, Louis F.—2007, Lecturer in Mathematics—BA, Massachusetts Institute of Technology; MS, University of Illinois; PhD, Carnegie Mellon University
Booth, Christina M.—2012, Lecturer in Education—BA, University of West Florida; MEd, Lesley University
Boughter, Stephanie—2013, Lecturer in Education—BA, Eastern Washington University; MEd, University of Idaho
Bowland, Sharon—2013, Associate Professor of Social Work—BSW, MSW, University of Illinois—Chicago; MA, Loyola University—Chicago; PhD, Washington University
Brein, Melinda E.—2000, Associate Professor of Engineering and Design—BA, University of Notre Dame; MA, Eastern Washington University; MFA, University of Idaho
Breuer, Christi—2013, Assistant Professor of Physical Education, Health and Recreation—BS, MS, PhD, University of Mississippi
Briggs, Lynn—1994, Professor of English—BA, MA, St. Bonaventure University; PhD, Syracuse University
Brooks, Kerry—2013, Associate Professor of Urban and Regional Planning—BA, Western Washington University; MURP, PhD, University of Washington
Brown, Lu Ann—2002, Senior Lecturer in Social Work—BA, University of Northern Iowa; MSW, Eastern Washington University
Brown, Rebecca L.—2004, Professor of Biology—BS, George Washington University; PhD, University of North Carolina
Bucciferro, Justin R.—2011 Assistant Professor of Economics—BS, SUNY College at Plattsburgh; MBA, Clarkson University; MA, PhD, University of Colorado Boulder
Buchanan, John P.—1984, Professor of Geology—BS, Southern Illinois University; MS, PhD, Colorado State University
Buckingham, Polly—2001, Senior Lecturer in English—BA, Eckerd College; MFA, Eastern Washington University
Bunting, David C.—1971, Professor of Economics—BS, MA, Ohio State University; MS, University of Wisconsin; PhD, University of Oregon
Burgis, Nicholas E.—2007, Associate Professor of Chemistry/Biochemistry—BS, Wayne State University; PhD, State University of New York, Albany
Burwash, Susan C.—2012, Assistant Professor of Occupational Therapy—BA, MS, PhD, University of Alberta
Byrnes, Edward C.—2003, Professor of Social Work—BS, MSW, PhD, University of Utah
Cai, Wensheng—2013, Lecturer in Management—MBA, Gonzaga University
Canada, Daniel L.—2003, Professor of Mathematics—BS, Biola University; MS, Western Washington University; PhD, Portland State University
Capaul, Thomas B.—2000, Senior Lecturer in Computer Science—BA, MS, Eastern Washington University
Cardenas, Norma—2014, Associate Professor of Chicano Education—MA, University of Texas, San Antonio; PhD, University of Texas, San Antonio
Carnegie, Teena A. M.—2003, Professor of English—BA, University of British Columbia; MA, PhD, University of Waterloo
Case, Judd A.—2006, Dean, College of Science, Technology, Engineering & Mathematics and Professor of Biology—BS, Humboldt State University; PhD, University of California, Riverside
Castillo, Andrea R.—2008, Associate Professor of Biology—BS, Albertson College of Idaho; PhD, University of Colorado
Castillo-Garsow, Carlos—2013, Assistant Professor of Mathematics—BS, Cornell University; MA, State University New York—Buffalo; PhD, Arizona State University
Cebula, Lorry—2008, Professor of History—BA, University of Chicago; MA, Eastern Washington University; PhD, College of William and Mary
Chaffin, Jamie L.—2012, Assistant Professor of Psychology—BA, University of Montana; MEd, EdD, University of Idaho
Chantry, Patricia—1999, Associate Professor of Communication Studies—BA, MA, Idaho State University; PhD, Washington State University
Chase, Matthew R.—2000, Professor of Physical Education, Health and Recreation—BS, Oregon State University; MS, University of Oregon; PhD, Gonzaga University
Chatellier, Megan S.—2011, Assistant Professor of Physical Therapy—BA, Pacific Lutheran University; DPT, Eastern Washington University
Chay, Stacey L.—2014, Lecturer in Social Work—BA, Eastern Washington University; BS, Montana State University; MSW, Eastern Washington University
Chen, Chu—2014, Assistant Professor of Accounting & Information Systems—MS, University of Florida; PhD, University of Texas, El Paso
Cindric, Christopher P.—2006, Senior Lecturer in Physical Education, Health and Recreation—BA, Radford University; MA, University of Colorado, Denver
Cleanthous, Charalampos C.—2007, Associate Professor of Counseling, Educational and Developmental Psychology—BA, Sterling College; MS, Fort Hays State University; PhD, University of Kansas
Clary, Kimberly K.—2006, Professor of Physical Therapy—BA, University of California, Santa Barbara; MPT, Chapman University; PhD, Idaho State University
Cleveland, Lesli H.—2007, Associate Professor of Communication Disorders—BA, Emory University; MA, PhD, Louisiana State University
Cleveland, Lisa F.—2012, Assistant Professor of Psychology—BA, Carroll College; MED, University of Southern Mississippi
Clute, Mary Ann—2000, Associate Professor of Social Work—BA, Washington State University; BA, MSW, Eastern Washington University; PhD, Case Western Reserve University
Coeelho, Alan J.—1992, Professor of Physical Education, Health and Recreation—BA, MA, California State University, Fresno; EdD, University of Northern Colorado
Collins, John—2013, Lecturer in History—BA, Northwestern University; MA, University of Cambridge; PhD, University of Virginia
Conlin, Michael F.—2000, Professor of History—BA, Miami University; MA, PhD, University of Illinois, Urbana—Champaign
Connole, Heidi L.—2014, Assistant Professor of Management—BA, University of Montana; BS, University of Montana; MBA, University of Montana; PhD, Washington State University
Coomes, Jacqueline R.—2005, Professor of Mathematics—BS, University of California, Davis; MS, Eastern Washington University; PhD, Washington State University
Cooney, Vance—1999, Associate Professor of Management Information Systems—BA, Eastern Washington University; PhD, University of Arizona
Corkill, Jeffrey A.—1981, Professor of Chemistry/ Biochemistry—BA, MA, University of Cambridge, Churchill College; MS, University of Washington; PhD, Exeter University
Couraud, Thomas K.—2005, Senior Lecturer in Engineering and Design—BA, MS, Eastern Washington University
Coy, Jimmie L.—2000, Senior Lecturer in English—BAE, MA, Eastern Washington University
Creasman, Grace—2010, Senior Lecturer in Social Work—BA, MED, MSW, Eastern Washington University
Crofoot, Thomas L.—2004, Associate Professor of Social Work—BA, The Evergreen State College; MSW, Portland State University; PhD, University of Washington

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Cullen, Kelley L.—2007, Assistant Professor of Economics—BS, MS, MA, Eastern Michigan University; PhD, Washington State University

Culver, Jeffrey N.—2009, Senior Lecturer in Accounting and Information Systems & Business Analytics—BA, MBA, Eastern Washington University

Cutler, Cynthia M.—1981, Professor of Integrative Studies—BS, Eastern Washington University; MS, University of Washington; PhD, Gonzaga University

D

Daberkow, David P.—2010, Assistant Professor in Biology—BS, Southeastern Louisiana University; MS, Utah State University; PhD, University of Utah

Das, Arindam K.—2012, Lecturer in Engineering and Design—MS, PhD, University of Washington

Davis, Larry—2010, Lecturer of Management—BA, University of Texas at Austin; MEd, University of Texas at Austin

Davis, Shanna—2013, Assistant Professor of Psychology—PhD, University of Oregon

Dean, Robert D.—2001, Associate Professor of History—BA, University of Colorado; MA, PhD, University of Arizona

Decker, Kevin S.—2005, Associate Professor of Philosophy—BA, McKendree College; MA, University of Missouri, St. Louis; PhD, St. Louis University

Denney, Raymond—2013, Lecturer in Mathematics—BS, MS, University of Wisconsin—Green Bay

DiMarco, Arthur C.—2002, Director, RIDE Program, Professor of Dental Hygiene—BS, Dickinson College; D.M.D., Medical University of South Carolina

Djate, Arsen—2010, Professor of Accounting—BA, Moscow State University of International Relations; MA, Moscow State University of International Relations; MS, Boise State University; MBA, Boise State University; PhD, Ohio University

Dohrn, Greg R.—2011, Lecturer—BA, University of Puget Sound; MURP, Portland State University

Dong, Lei—2014, Assistant Professor of Accounting and Information Systems—MS, Washington State University; PhD, Washington State University

Donnerberg, Jeffrey L.—1990, Professor of Engineering and Design—BS, Bowling Green State University; MA, EdD., University of Minnesota

Dorwin, John T.—2003, Senior Lecturer in Anthropology—A.B., MA, PhD, Indiana University

Dowd, Diane S.—1995, Professor of Mathematics—BA, Asbury College; MA, California State University; PhD, Washington State University

Duchateau, Martine—2012, Dean, College of Business and Public Information and Executive Dean—EWU Spokane—B.S., M.S., Brussels University; PhD, Stanford University

DuMontier, Greg J.—2006, Associate Professor of Art—BA, Milwaukee Institute of Art and Design; MA, Alfred University

Durfee, Jason K.—2004, Professor of Engineering and Design—BS, MS, Brigham Young University

E

Eager, Wendy M.—1998, Senior Lecturer in Management—BA, State University of Potsdam; MS, State University of New York, Binghamton; PhD, Pennsylvania State University

Eagle, David M.—1989, Professor of Finance—BA, University of Montana; MA, PhD, University of Minnesota

Edquist, Kristin—2003, Associate Professor of Political Science & International Studies—BA, University of Puget Sound; MA, PhD, University of Washington

Ekundayo, Olugbemiga—2014, Associate Professor of Public Health—MBBS, University of Ibadan College of Medicine; MD, United States Educational Commission for Foreign Medical Graduates; MPH, DPH, Morgan State University

El—Alayli, Amani—2003, Professor of Psychology—BA, University of Michigan; MA, PhD, Michigan State University

Elder, Dana C.—1983, Director, University Honors Program and Professor of English—BA, MA, University of Washington; PhD, Washington State University.

Elías, M. Veronica—2011, Assistant Professor of Public Administration; BS, Universidad Nacional del Sur; MA, PhD., University of Akron

Ellsworth, Jane E.—2006, Associate Professor of Music—BM, MM, Cleveland Institute of Music; DMA, PhD, The Ohio State University

Evans, Jennifer—2014, Lecturer in Dental Hygiene—BA, Idaho State University

Evans, Kelly J.—2012, Assistant Professor—BA, Virginia Wesleyan College; MLS, Indiana University, Bloomington

Ewing, Christopher C.—2012, Assistant Professor—BS, Abilene Christian University; MLIS, The University of Texas at Austin

F

Faci, Elisa—2014, Director of Chicano Education Program and Professor of Chicano Education Studies—BA, Santa Clara University; MA, University of California, Berkeley; PhD, University of California, Berkeley

Fan, Xiaohong—2011, Assistant Professor of Accounting—Bachelor’s of Management, Zhejiang Gongshang University; Masters in Management, Changchun Taxation Institute; PhD, University of Texas, Arlington

Feeney, Kendall—1995, Senior Lecturer in Music—BM, MM, University of Southern California

Fillmore, Bradley J.—2008, Senior Lecturer in Biology—BS, Brigham Young University; MS, Idaho State University

Finnie, Scott M.—2002, Director of Africana Education Program and Professor of Africana Education Program—MA, Eastern Washington University; BA, PhD, Gonzaga University

Fletcher, Taryn—2013, Lecturer in Accounting and Information Systems & Business Analytics—BAE, Teaching Certification, Eastern Washington University

Flinn, Anthony M.—1991, Professor of English—BA, Grinnell College; MA, PhD, University of Washington

Folsom, Michael M.—1970, Professor of Geography—BS, Portland State University; MA, PhD, Michigan State University

Frenk, Anthony—2013, Lecturer in Mathematics—BA, Eastern Washington University

Friel, Stephen R.—2014, Lecturer in Music—BA, University of Central Oklahoma; MA, University of Central Oklahoma

Fuller, Donald R.—2004, Professor of Communication Disorders—BSE, MSP, Arkansas State University; PhD, Purdue University

G

Gallimore, Courtney L.—2005, Senior Lecturer in Economics—BA, Florida International University; MS, University of Illinois, Urbana—Champaign; PhD, Iowa State University

Gambill, Jack H.—2008, Senior Lecturer in Accounting—BA, MBA Washington State University

Garcia, Martin M.—2007, Associate Professor in Chicano Education Studies—BA, Eastern Washington University; MA, PhD, Washington State University

Garcia—Sanchez, Jose Maria—1998, Professor of Spanish—Licenciado, University of Salamanca; MA, PhD, Arizona State University

Garraway, William D.—2003, Associate Professor of Mathematics—BS, Simon Fraser University; MS, PhD, Dalhousie University

Gary, Clive—2014, Lecturer in Education—BA, Southern Utah University; MED, University of Nevada, Reno

Gentle, Ronald S.—1990, Professor of Mathematics—BS, University of Toronto; MS, PhD, University of British Columbia

Gerber, John "Parry"—2015, Assistant Professor of Physical Education, Health & Recreation—BS, Brigham Young University; MS, Baylor University; DSc, Baylor University; PhD, University of Utah

Gerlick, Robert E.—2013, Assistant Professor of Engineering and Design—BS, University of Louisiana—Lafayette; MS, Oklahoma State University; PhD, Washington State University

Gersh, Meryl R.—1986, Professor of Physical Therapy—BS, State University of New York at Buffalo; M.MS, Emory University; PhD, Gonzaga University

Geyer, Terence L.D.—2008, Senior Lecturer in Engineering and Design—BS, MEd Eastern Washington University

Goering, David M.—1989, Professor of Economics—BS, University of Kansas; BA, University of Illinois, Champaign; MA, University of Pennsylvania

Goff, Sara E.—2007, Associate Professor of Theatre—BS, Central Washington University; MFA, Western Illinois University

Goldman, John A.—2008, Senior Lecturer in Sociology—BA, Eastern Washington University; MA, Washington State University
Gomez Giraldo, N. Julian—2008, Associate Professor of Music—BA, Universidad Pedagógica Nacional; MMus, Texas Christian University; DM, University of Northern Colorado

Goodwin, Donald F.—2009, Senior Lecturer in Music—BA, MS, Eastern Washington University

Gorton, M. David—1999, Senior Lecturer in Accounting—BA, Western Washington University; MBA, Eastern Washington University

Graham, Melissa E.—2004, Senior Lecturer in Mathematics—BA, MS, Eastern Washington University

Graham, Michael C.—2000, Senior Lecturer in Mathematics—BA, MS, Eastern Washington University

Grandos, Patricia L.—2013, Lecturer in the English Language Institute—BA, Indiana University—Bloomington; MA, Eastern Washington University

Graves, Jody C.—2003, Associate Professor of Music/Piano—BM, Eastern Washington University; MM, Catholic University of America; D.M., Eastman School of Music

Greene, Logan D.—2004, Professor of English—BA, University of California, Berkeley; MA, University of Oregon; PhD, University of New Mexico

Greene, Nathaniel D.—2013, Lecturer in Economics—BA, Talladega College; MA, St. Mary's University

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APPENDIX A

CHAPTER 172–121 WAC

STUDENT CONDUCT CODE

WAC 172–121–020 Definitions.


WAC 172–121–040 Jurisdiction.

WAC 172–121–050 External authorities.

WAC 172–121–060 Notification of criminal arrest.

WAC 172–121–070 Conduct review officials.

WAC 172–121–080 Administration and records.

WAC 172–121–100 Complaints.

WAC 172–121–110 Conduct proceedings.

WAC 172–121–120 Preparatory conference.

WAC 172–121–130 Hearings.

WAC 172–121–140 Interim restriction.

WAC 172–121–150 Violations.

WAC 172–121–160 Sanctions.

APPENDICES
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may vary, so long as quorum requirements are met. A community member may also serve on a session council, at the discretion of the director of SRR. If the director of SRR shall select available members from the council pool to serve as the session council.

WAC 172-121-075 Conflicts of interest. (1) Individuals who play a role in receiving, investigating, and otherwise processing a complaint shall not have any financial or other vested interest in the process. In the event such a conflict arises in the process, the person shall disclose such interest to both parties. (2) If the interested individual is a member of the council, the president or designee to the chairperson of the council shall determine whether a conflict of interest exists and take appropriate steps to recuse the council member. Members of the student disciplinary council shall not participate in any case in which they are the accused, the complainant, a victim, or a witness; in which they have a personal interest or bias, or in which they have acted previously in an investigatory, advisory, or adjudicatory capacity. (a) If a member has such a conflict, the person shall recuse themselves from further involvement in the case. In the event such a conflict arises after the council has been selected or during a proceeding, the member shall disclose the conflict to the parties. (b) A member’s eligibility to participate in a case may be challenged by parties or other council members at any time. When such a challenge is made, the session council shall make a decision on the challenge. (c) If a member is disqualified or disqualified themselves from a case, the director of SRR will appoint a replacement.

WAC 172-121-080 Administration records. (1) Student conduct code. (a) Interpretation. Any question regarding the interpretation or application of this student conduct code are referred to the vice president for student affairs for final determination. (b) Review: This student conduct code shall be reviewed every three years under the direction of the vice president for student affairs. (2) Records of conduct review proceedings. (a) Records of conduct review proceedings under this chapter shall be the property of the conduct review official and maintained by the director of SRR. As much as possible, records should include: (i) A summary of the proceedings during a preliminary conference; (ii) An audio recording of conduct review hearings; (iii) All letters, statements, memoranda, decisions, orders, notices, and other documents related to conduct review proceedings; and (iv) Any images, articles, recordings, or other evidence of conduct code violations. (b) Discretionary holds: The conduct review official may place a hold on the student’s academic records in accordance with FERPA (20 U.S.C. Sec. 1292f) and the student conduct code. As much as possible, records should include: (i) A summary of the proceedings during a preliminary conference; (ii) An audio recording of conduct review hearings; (iii) All letters, statements, memoranda, decisions, orders, notices, and other documents related to conduct review proceedings; and (iv) Any images, articles, recordings, or other evidence of conduct code violations.

WAC 172-121-100 Complaints. (1) Filing of complaints. (a) Any person may file a complaint against a student or student organization for any violation of the student conduct code. (b) A person wishing to file a complaint under the student conduct code must submit the complaint, in writing, to one of the following: (i) Student rights and responsibilities; or (ii) The office of the dean of students. (c) Filing a complaint under the student conduct code does not prohibit or limit a person’s right to file complaints or charges with other civil or criminal authorities for violations of local, county, state, or federal law. (d) All student conduct code complaints will be forwarded to the director of SRR for further review and action. (e) In cases where the university is acting as the complainant, the director of SRR shall initiate the complaint. (2) Complaint review. Upon receipt of a complaint, the director of SRR shall, in accordance, review the complaint to determine whether it includes allegations of harassment, sexual misconduct, and/or criminal conduct that may require special processing under subsection (3) of this section or if the conduct occurs on campus or if the conduct is related to an official or other authority should be notified. Special rules for complaints of harassment and/or sexual misconduct. Except where specifically stated, this section applies to all allegations of harassment and/or sexual misconduct. This section shall not apply regardless of where the alleged acts occurred. (a) Report to Title IX coordinator. The director of SRR shall report all complaints which may constitute any form of harassment and/or sexual misconduct to the university Title IX coordinator within two business days. (b) Prompt resolution. The university shall investigate any complaint alleging harassment and/or sexual misconduct when it is legally required to do so to determine if the university will pursue the incident under the student conduct code and/or refer the incident to other departments or agencies for further criminal, civil, or disciplinary action. All allegations of harassment and/or sexual misconduct shall be promptly investigated and resolved. In the absence of extenuating circumstances, the university will seek to have the alleged perpetrator cease and desist from the conduct. In such cases, if necessary and feasible, the dismissal letter, along with the original complaint and any other related documents, will be maintained by the dean of students. (c) Confidentiality. To facilitate the investigative process and protect the privacy of those involved, all information will be maintained in confidence and is not extendable by the complainant. During an investigation, information will be disseminated on a need-to-know basis. If the complainant or victim wishes to remain anonymous, the university will take steps to protect the complainant’s privacy while investigating the allegation without disclosing the name of the complainant to the extent allowed by state and federal law. If the
WAC 172–121–105 Conduct review proceedings (1) General provisions. (a) All conduct review proceedings are brief adjudicative proceedings in accordance with WAC 172–108–010(3) and shall be conducted in an informal manner. (b) Nonjudicial proceedings: Formal rules of process, procedure, and/or technical rules, such as are applied in judicial courts, do not apply to conduct proceedings in student conduct code proceedings. (2) Notification for student organizations: When a charge is directed towards a student organization, the conduct review officer will notify the organization relative to conduct proceedings with the president of the organization or their designee. (3) Advisors: The complainant, victim, and the accused may be assisted by one advisor of their choice, subject to the following provisions: (a) In cases involving administrative or other expenses associated with the services of an advisor the responsibility of the complainant, victim, or the accused employed the advisor; (b) The advisor may be an attorney; (c) The complainant and the accused are responsible for presenting their own case and, therefore, advisors may not speak or participate directly in any conduct review proceeding. The complainant and/or the accused may, however, speak quietly with their advisor during such proceedings; and (d) If an attorney is used as an advisor, the person using the attorney shall inform the conduct review officer or the council of their intent to do so at least two business days prior to any conduct proceeding. (4) Evidence: The accused, and, in cases of harassment and/or sexual misconduct, the complainant/ victim, shall have the right to be present at conduct proceedings prior to a scheduled hearing by contacting the conduct review officer. To facilitate this process, the party should contact the conduct review officer as early as possible prior to the scheduled hearing to review procedures. If for a reasonable reason the accused is not able to make a reasonable effort to support the request to the extent allowable by state and federal law WAC 172–121–110 Preliminary conference. (1) Scheduling: If, after reviewing a complaint, the director of SRR decides to institute conduct review proceedings, the director shall, within ten business days of receiving the initial complaint, appoint a conduct review officer (CRO) to the case and notify the accused. In cases alleging harassment and/or sexual misconduct, the CRO assigned must have completed training on issues relating to harassment and sexual misconduct, including Title IX requirements. Notification of the accused must: (a) Be made in writing; (b) Include a written list of charges against the accused; and (c) Include the name of the conduct review officer assigned to the case and the deadline for the accused to contact the conduct review officer in order to schedule a preliminary conference. Whenever possible, the deadline for the accused to contact the CRO will be within five business days of the date the director of SRR sent notification to the accused. (2) Failure to respond: If, after receipt of the complaint, the conduct review officer is unable to contact the accused with the notification requirements, the director of SRR shall schedule the preliminary conference and notify the accused. The notification shall be in writing and shall include a description of the hearing and a date, time, and location of the preliminary conference. (3) Follow up with complainant/victim: In all cases alleging harassment and/or sexual misconduct, the CRO shall notify the complainant(s) of the date, time, and location of the preliminary conference and of their right to attend the conference. The CRO shall also follow up with the complainant(s)/victim(s) to determine whether any retaliation or harassment has occurred. If the complainant/victim has experienced any form of retaliatory behavior, the university shall take immediate steps to protect the complainant/victim from further harassment or retaliation. (4) Appearance. Except for any absence due to physical or mental disability, or sexual misconduct, only the accused and the accused’s advisor may appear at the preliminary conference. In cases alleging harassment and/or sexual misconduct, the accused and an advisor, if chosen, may appear at the preliminary conference. (5) Failure to appear. In cases where proper notice has been given but the accused fails to attend the preliminary conference, the conduct review officer may: (a) Proceed with a hearing and decide the case on the basis of information available; or (b) Place a hold on the accused’s academic records as described in WAC 172–121–115, a council hearing under WAC 172–121–110. The conduct review officer will: (a) Review the written list of charges with the accused; (b) Inform the accused who is bringing the complaint against them; (c) Provide the accused with a copy of the student conduct code and any other relevant university policies; (d) Explain the accused’s and complainant’s rights and responsibilities in the conduct review process; (e) Explain the accused’s rights and responsibilities in the conduct review process; and (g) Explain the consequences of violation. If the conduct review officer determines that the conduct review officer will take one of the following actions: (A) A summary hearing will be held as described in WAC 172–121–120; (B) Schedule a summary hearing at the next available date, time, and location; or (C) Refer the case to the student disciplinary council for a council hearing under WAC 172–121–120. WAC 172–121–120 Hearings. The provisions of subsections (1) through (8) of this section apply to both summary hearings and council hearings. (1) General provisions. (a) Hearing authority: The hearing authority exercises control over hearing proceedings. All procedural questions are subject to the final decision of the hearing authority. (b) Closed hearings: All conduct review hearings will be closed. Admission of any person to a conduct review hearing shall be at the discretion of the hearing authority. (c) Consolidation of hearings: In the event that one or more students are charged with the same misconduct arising from the same occurrence, the hearing authority may consolidate separate hearings for each student or consolidate the hearings as practical, long as the consolidated hearings do not include the rights of any student. (2) Appearance. (a) Failure to appear: In cases where proper notice has been given but the accused fails to attend a conduct review hearing, the hearing authority shall decide the case based on the information available, without the accused’s input. (b) Complainants’ appearance: The complainant will be provided options for reasonable alternative arrangements if they do not wish to be present at the summary hearing during the hearing. The complainant may appear at the conduct review hearing in person, through telephone conference, or through any other practical means of communication, so long as the complainant’s identity can be reasonably established. (c) Advisors: The complainant and the accused may be assisted by an advisor during conduct review hearings as described in WAC 172–121–120. (d) Dismissed: Any person, including the accused, who disrupts a hearing, may be excluded from the proceedings. (e) Telephonic appearance. In the interest of fairness and expedience, the hearing authority may permit any person to appear by telephone, audio tape, written statement, or other means, as appropriate. (3) Evidence. (a) Evidence: Pertinent records, exhibits and written statements may be accepted as evidence for consideration by the hearing authority. However, hearing authorities are not bound by the rules of evidence observed by courts. The hearing authority may exclude incompetent, irrelevant, immaterial or unduly repetitious exhibits and written statements, and in cases of sexual harassment or sexual misconduct, the complainant and/or victim, have the right to view all material presented during the course of the hearing. (4) Standard of proof: The hearing authority shall determine whether the accused violated the student conduct code, as charged, based on a preponderance of the evidence. A preponderance means, based on the evidence admitted, whether it is more probable than not the accused violated the student conduct code. (5) Sanctions. In determining what sanctions shall be imposed, the hearing authority may consider the evidence presented at the hearing as well as any information that is part of the student’s disciplinary and academic records. If a student fails to appear for a hearing, then the hearing authority shall review the evidence provided and may consider information from the student’s disciplinary and academic records in determining what sanction should be imposed. (6) Witnesses. (a) The complainant, victim, accused and hearing authority may present witnesses at a hearing; (b) The hearing authority may call witnesses, including persons appearing before them. (c) The hearing authority is not required to take the testimony of all witnesses called by the parties is such testimony may be inappropriate, irrelevant, immaterial, or unduly repetitious. (d) The student conduct code shall be an essential exhibit at the hearing. The hearing authority may ask questions, but is not required to take the testimony of all witnesses called before them. The hearing authority may accommodate concerns for personal safety, well-being, or fears of confrontation of any person appearing at the hearing by providing separate and private means of participating by telephone by audio tape, written statement, or other means, as determined appropriate. (9) Summary hearing procedures. (a) The conduct review officer may hold a summary hearing with the accused only if all of the following conditions are met: (i) The accused waives his/her right to prior notice about a conduct review hearing; (ii) The accused requests that the case be heard in a summary hearing with the conduct review officer; and (iii) The conduct review officer agrees to conduct the summary hearing. The conduct review officer is not obligated to conduct a summary hearing, but may instead refer the case to the student disciplinary council for a council hearing. (b) Sexual misconduct cases. Allegations of sexual misconduct may not be resolved through a summary hearing. The hearing officer may order that, in cases of harassment, a summary hearing cannot take place without first notifying the complaining/victim of the hearing. If the summary hearing will be held at a later date or time, the conduct review officer shall communicate all matters relative to conduct review procedures.
Following the hearing, the council shall meet in closed session and, within seven days, determine by majority vote or decision of the chairperson whether the complainant has violated the student conduct code. If the council determines the accused violated the conduct code, the council shall then decide what sanctions shall be imposed. Sanctions shall be determined by majority vote and announced in closed session. (c) Notification. The chair of the council shall forward the decision to the director of SRR. The director of SRR shall notify the accused of the council’s decision and the student conduct code within five business days of receipt of the decision; (b) FLAGGED: Review of appeals: (a) Before rendering a final decision, the disciplinary council shall determine whether the student has violated the code if: (i) The hearing was not conducted fairly in light of the charges and information presented; (ii) The decision was not supported by information presented; (iii) Sanctions are not commensurate with the violation; (iv) The appeal authority may consider the complete record of the hearing. (b) Appeals standards: (a) Appeal authorities must weigh all pertinent information presented to them in determining whether sanctions were supported by information presented; (b) A hearing may have deviated from established procedures if: (i) The hearing was not conducted fairly in light of the charges and information presented; (ii) The complaint was not given a reasonable opportunity to prepare and to present information as provided by the student conduct code; (iii) The accused was not given a reasonable opportunity to prepare and to present a response as provided by the student conduct code. (b) The hearing authority must determine whether the student conduct code was violated. (c) To determine whether the decision reached by the hearing authority was based on the information presented, and if the information was sufficient to establish that a violation of the conduct code did or did not occur based on a preponderance of the evidence. (d) To determine whether the sanction(s) imposed were reasonable in light of the information presented and the circumstances of the case. (e) The hearing authority must determine whether the information presented is material information which was not known to the appellant and could not reasonably have been discovered and presented by the student or student organization. (f) The hearing authority must determine whether the information presented is material information which was not known to the appellant and could not reasonably have been discovered and presented by the student or student organization. (g) The hearing authority must determine whether the student or student organization has violated the student conduct code. (h) The hearing authority must determine whether the decision reached by the hearing authority was based on the information presented, and if the information was sufficient to establish that a violation of the conduct code did or did not occur based on a preponderance of the evidence. (i) The hearing authority must determine whether the decision reached by the hearing authority was based on the information presented, and if the information was sufficient to establish that a violation of the conduct code did or did not occur based on a preponderance of the evidence. (j) The hearing authority must determine whether the decision reached by the hearing authority was based on the information presented, and if the information was sufficient to establish that a violation of the conduct code did or did not occur based on a preponderance of the evidence. 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Title IX when it is sufficiently severe, pervasive, or persistent such that it denies or limits another's ability to work, study, gain benefit from the university, or participate in programs or activities. In determining whether any of the above-listed types of harassment are severe, pervasive, or persistent, the university shall consider all relevant circumstances. Students with disabilities may have an additional objective and specific course of study that is in the university's perspective, including the type of harassment (verbal or physical); the frequency and severity of the conduct; the age, sex, and relationship of the individuals involved; the degree to which the victim believed that he or she would be unable to exercise choice relative to the sexual assault, sexual battery, and sexual coercion, are types of sexual misconduct. Sexual violence is sexual intercourse or sexual contact with a person without his or her consent or when the person is incapable of giving consent. Consent means actively and voluntarily agreeing to engage in sexual activity and includes the active agreement to the sexual act. Consent cannot be inferred from silence, passivity, or lack of active resistance. There is no consensual sexual activity when a person is incapable of giving consent by reason of mental incapacity, unconsciousness,醉酒, unconsciousness, or physical or emotional distress. Sexual misconduct also includes, but is not limited to, indecent liberties, indecent exposure, sexual exhibitionism, sex-based cyber-harassment, prostitution or the solicitation of a prostitute, peeping or other voyeurism, or going beyond the boundaries of consent, such as by allowing others to view consensual sex or the consensual recording of sexual activity. (g) Stalking. Stalking, in a course of conduct directed at a specific person that would cause a reasonable person to (i) fear for their health and/or safety or the health/safety of others; or (ii) Suffer substantial emotional distress. (h) Unauthorized use of electronic or other devices: Making an audio or video recording of any person while on university premises without the person’s prior knowledge or without their effective consent, when such a recording is of a private conversation or of images taken of a person(s) at a time and place where the person would reasonably expect privacy and where such recordings are likely to cause injury or distress. This includes, but is not limited to, taking pictures or video pictures of a person in a gym, locker room, or restroom, but does not include taking pictures of persons in areas which are considered by the reasonable person to be open to public view. (i) Possession of, or dealing in, explosives, dangerous chemicals, or other dangerous instruments except as described in (a) through (c) of this subsection. Examples of weapons under this section include, but are not limited to: Shotguns, rifles, pistols, air guns, BB guns, pellet guns, longbows, hunting bows, throwing weapons, stun guns, electroshock weapons, and any item that can be used as an object of intimidation and/or threat, such as replica or look-a-like weapons. (j) Unauthorized use of weapons: A person who uses or carries arms while on duty and engaged in their regular duties; (b) Activities requiring use of the prohibited items may be conducted on approval of the activity by the board of trustees; (c) The transportation of, or dealing in, weapons or ammunition is prohibited while on university premises in their possession directly en route to or from campus firearm storage facilities where such possession is incidental to approved on or off campus possession or use of such weapons or ammunition. Students and employees of any university officials in their course of duty, refusal or failure to appear before university officials or disciplinary bodies when directed to do so; (c) Failure to attend any medical treatment or evaluation program when directed to do so by the dean of students, or other authorized university official. (d) Trespassing/unauthorized use of keys. (e) Unauthorized possession of any property without authorization. (f) Unauthorized use of keys and unauthorized entry. Unauthorized possession, duplication, or use of university keys or access cards. (7) Accepting bribes, dishonesty, or disruption of university policies or regulations. (13) Assisting/attempts. Soliciting, persuading, or inducing any university student to: (i) fear for their health and/or safety or the health/safety of another; or (ii) Suffer substantial emotional distress. (h) Unauthorized representation. The unauthorized representation of the university, its names or members of organizations in the university community. (i) Briefing. Intentionally activating a false fire alarm. (j) Making a bomb threat. (k) Tampering with fire extinguishers, alarms, or safety equipment. (l) Tampering with elevator controls and/or equipment. (m) Failure to evacuate during a fire, fire drill, or false alarm. (n) Alcohol, drugs, and controlled substances. (a) Alcohol and substance violations. Use, possession, distribution, or sale of alcoholic beverages (except as permitted by university policy and state law) is prohibited. (b) Marihuana or an illegal substance, while on property owned, leased by, or controlled by the university. (c) Use, possession, distribution, or sale of any other drug or controlled substance. (d) Use, possession, distribution, or sale of marijuana, drug paraphernalia, and/or illegal drugs, narcotics or controlled substances, is prohibited except when legally prescribed by a licensed medical practitioner, is also prohibited while on property owned or operated by the university. (10) Hazing. Any act, for the purpose of initiation, admission into, affiliation with, or as a condition for continued membership in, a group or organization: (a) Endangers the mental or physical health of another; (b) Destroys or removes public or private property; or (c) Compels an individual to participate in any activity which is illegal contrary to university rules. The express or implied consent of an individual to participate in a hazing act is not a defense. A person who is a member of a group or organization is responsible for the conduct of guests on or in university premises or at university sponsored or supported events. (11) Disorderly conduct. Conduct that is disorderly, lewd, indecent or a breach of peace. (a) Obstruction. Obstruction of the free flow of pedestrian or vehicular traffic on university premises or at university sponsored or university-supervised events. (b) Discrimination. In a campus demonstration which violates the free flow of pedestrian or vehicular traffic on university premises or at university sponsored or university-supervised events. (c) Violation of any regulation within a stated period of time, may result in more severe disciplinary action. A warning may be verbal or written. (c) Censure: A written reprimand for violation of specified regulations. A censure will also state that the student’s student organization is found in violation of any regulation within a stated period of time (d) Disciplinary probation: A formal action which places one or more conditions, for a specified period of time, on the student’s continued attendance. Disciplinary probation sanctions will be executed in writing and will specify the probationary conditions and the period of the probation. A disciplinary probation notice will also inform the student that any further misconduct will automatically involve consideration of suspension. Probationary conditions may include, but are not limited to: (i) Restricting the student’s university-related privileges; (ii) Limiting participation in the student’s participation in extracurricular activities; or (iii) Enforcing a “no contact” order which would prohibit direct or indirect physical or verbal contact with specific individuals or groups. (f) Restitution. Reimbursement to the university or others for damage, destruction, or other loss of property suffered as a result of theft or negligence. Restitution also includes reimbursement for medical expenses and other costs to conduct code violations. Restitution may take the form of appropriate service or other compensation. Failure to fulfill restitution requirements will result in cancellation of the student’s registration, and the student must withdraw for a specified period of time except any suspension must also be approved by the dean of students and the vice-president for student affairs before such suspension is imposed. (k) Expulsion: Permanent separation of the student from the university with loss of all university-related privileges. Suspension imposed by the suspension, as well as the suspension period and what conditions of readmission, if any, are ordered. Suspension is subject to the processes outlined in this chapter. Any suspension may not be imposed by the dean of students and the vice-president for student affairs before such suspension is imposed. (l) Suspension: Removal from the university, while on campus or on campus property, except for the academic and disciplinary regulations of the educational institution, and during the time where the student is studying; (iii) Any other agreements related to the student’s study program in the foreign country; and (iv) The student conduct code. (16) Student organization and/or group offenses. Clubs, organizations, societies or similarly organized groups in or recognized by the university and/or AISEU are subject to the same standards as individuals. The commission of any of the offenses in this section by such groups or the knowing failure of any organized group to exercise preventive measures relative to violations of these rules by their members shall be grounds for discipline.

WAC 172–121–210 Sanctions. If any student or student organization is found in violation of any regulation within a stated period of time (d) Disciplinary probation: A formal action which places one or more conditions, for a specified period of time, on the student’s continued attendance. Disciplinary probation sanctions will be executed in writing and will specify the probationary conditions and the period of the probation. A disciplinary probation notice will also inform the student that any further misconduct will automatically involve consideration of suspension. Probationary conditions may include, but are not limited to: (i) Restricting the student’s university-related privileges; (ii) Limiting participation in the student’s participation in extracurricular activities; or (iii) Enforcing a “no contact” order which would prohibit direct or indirect physical or verbal contact with specific individuals or groups. (f) Restitution. Reimbursement to the university or others for damage, destruction, or other loss of property suffered as a result of theft or negligence. Restitution also includes reimbursement for medical expenses and other costs to conduct code violations. Restitution may take the form of appropriate service or other compensation. Failure to fulfill restitution requirements will result in cancellation of the student’s registration, and the student must withdraw for a specified period of time except any suspension must also be approved by the dean of students and the vice-president for student affairs before such suspension is imposed. (k) Expulsion: Permanent separation of the student from the university with loss of all university-related privileges. Suspension imposed by the suspension, as well as the suspension period and what conditions of readmission, if any, are ordered. Suspension is subject to the processes outlined in this chapter. Any suspension may not be imposed by the dean of students and the vice-president for student affairs before such suspension is imposed. (l) Suspension: Removal from the university, while on campus or on campus property, except for the academic and disciplinary regulations of the educational institution, and during the time where the student is studying; (iii) Any other agreements related to the student’s study program in the foreign country; and (iv) The student conduct code. (16) Student organization and/or group offenses. Clubs, organizations, societies or similarly organized groups in or recognized by the university and/or AISEU are subject to the same standards as individuals. The commission of any of the offenses in this section by such groups or the knowing failure of any organized group to exercise preventive measures relative to violations of these rules by their members shall be grounds for discipline.
APPENDIX B
CHAPTER 172–191 WAC
STUDENT EDUCATION RECORDS

WAC Sections Last Update: 9/4/10

172–191–010 Purpose. The purpose of this chapter is to establish rules and procedures to comply with the requirements of the Family Educational Rights and Privacy Act of 1974 (FERPA) 20 U.S.C. Sec. 1232g. FERPA provides students with the following rights:
1. The right to inspect and review their education records;
2. The right to seek amendment of their education records to correct information which they believe is inaccurate, misleading or otherwise in violation of their privacy rights;
3. The right to consent to disclosure of personally identifiable information, except for disclosure to school officials with a legitimate educational interest and except to the extent FERPA authorizes disclosure without consent; and
4. The right to be informed annually of their rights under the act if they are currently in attendance.

The remainder of this chapter details how these rights shall be administered and protected for students of Eastern Washington University. [Statutory Authority: RCW 28B.35.120(12). 09–19–064, § 172–191–010, filed 9/14.09, effective 10.15.09.]

172–191–020 Definitions. (1) An education record shall be defined as any record maintained by the institution concerning alleged failures of the institution to comply with FERPA;
(2) Financial records of the parents of a student or any information contained therein shall not be made available to the student unless such letters or statements were used for purposes other than those for which they were specifically intended;
(3) Records to file a complaint with the department of education concerning alleged failures of the institution to comply with FERPA;
(4) University policies related to disclosure of education records to school officials with a legitimate educational interest.


172–191–030 Annual notification of rights. The university will comply with a request for access to education records within a reasonable period of time, but not more than forty-five days after it has received the request.

(5) Rights to consent to disclosure of personally identifiable information contained in student records, except to the extent that such disclosure is legally authorized without consent;
(6) Rights to file a complaint with the department of education concerning alleged failures of the institution to comply with FERPA;
(7) Financial records of the parents of a student or any information contained therein shall not be made available to the student unless such letters or statements were used for purposes other than those for which they were specifically intended;
(8) Confidential letters and statements of recommendation, which were placed in a student’s education records before January 1, 1975, shall not be made available to the student unless such letters or statements were used for purposes other than those for which they were specifically intended;
(9) Confidential letters and statements of recommendation, which were placed in a student’s education records before January 1, 1975, shall not be made available to the student unless such letters or statements were used for purposes other than those for which they were specifically intended;
(10) Confidential letters and statements of recommendation, which were placed in a student’s education records before January 1, 1975, shall not be made available to the student unless such letters or statements were used for purposes other than those for which they were specifically intended.

APPENDIXES

this chapter except any suspension must also be approved by the dean of students and the vice-president for student affairs before such sanction is imposed. (1) Loss of institutional, financial aid funds: Formal withdrawal of all or a part of institutional funds currently being received by the student or promised for future disbursement to the student for a specified period of time. (2) Revocation of degree: A degree awarded by the university may be revoked for fraud, misrepresentation, or other violation of law or university standards. Revocation of a degree is subject to processes outlined in this chapter except any suspension must also be approved by the university president. (3) Restitution: and/or (iv) Fines.

APPENDICES

WAC 172–191–030 Annual notification of rights. The university will comply with a request for access to education records within a reasonable period of time, but not more than forty-five days after it has received the request.

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(8) Confidential letters and statements of recommendation, which were placed in a student’s education records before January 1, 1975, shall not be made available to the student unless such letters or statements were used for purposes other than those for which they were specifically intended.
information regarding another student or students, the right to review and inspect is limited to the information related to the student who made the request. A student may request that a school official, or university officials will redact any personally identifiable information relating to any other student(s).

(4) Waivers: A student or a person applying for admission may waive his/her right to inspect educational records or make a written statement, as described in subsection (3)(c)(ii) of this section. Such waivers may not be required as a condition for admission or receipt of a service or benefit from the institution.

(5) Such waivers must be in writing and signed and dated by the student.

(6) Waivers may be revoked, in writing, by the student; however, the revocation will be effective only for confidential statements or records dated after the revocation is revoked.

(7) Destruction of records: Education records may be destroyed in accordance with the university's approved retention schedule. In no case will any record which is requested for a hearing under WAC 172–191–060, the record(s) is inaccurate, misleading, or in violation of the student's rights of privacy, the student or his/her designee cannot have a direct interest in the outcome of the hearing.

(8) If the associate vice president for enrollment services or his/her designee will notify the student of his/her decision in writing and shall inform the student in writing of his/her decision and the reasons for the decision. The associate vice president for enrollment services or his/her designee cannot have a direct interest in the outcome of the hearing.

(9) If the associate vice president for enrollment services or his/her designee determines that the record is inaccurate, misleading, or in violation of the privacy rights of the student and grants the student's appeal, the associate vice president for enrollment services or his/her designee will notify the student of his/her decision in writing and shall inform the student in writing of his/her decision and the reasons for the decision.

(10) Disposal of education records: Student education records may be destroyed in accordance with the university's approved retention schedule. In no case will any record which is requested for a hearing under WAC 172–191–060 be destroyed in accordance with the university's approved retention schedule. In no case will any record which is requested for a hearing under WAC 172–191–060 be destroyed in accordance with the university's approved retention schedule.

(11) If the associate vice president for enrollment services or his/her designee determines that the record is inaccurate, misleading, or in violation of the privacy rights of the student and grants the student's appeal, the associate vice president for enrollment services or his/her designee will notify the student of his/her decision in writing and shall inform the student in writing of his/her decision and the reasons for the decision.

(12) If the associate vice president for enrollment services or his/her designee determines that the record is inaccurate, misleading, or in violation of the privacy rights of the student and grants the student's appeal, the associate vice president for enrollment services or his/her designee will notify the student of his/her decision in writing and shall inform the student in writing of his/her decision and the reasons for the decision.

(13) If the associate vice president for enrollment services or his/her designee determines that the record is inaccurate, misleading, or in violation of the privacy rights of the student and grants the student's appeal, the associate vice president for enrollment services or his/her designee will notify the student of his/her decision in writing and shall inform the student in writing of his/her decision and the reasons for the decision.

(14) If the associate vice president for enrollment services or his/her designee determines that the record is inaccurate, misleading, or in violation of the privacy rights of the student and grants the student's appeal, the associate vice president for enrollment services or his/her designee will notify the student of his/her decision in writing and shall inform the student in writing of his/her decision and the reasons for the decision.
and determines through a disciplinary proceeding conducted under its student conduct code that the alleged student perpetrator committed a crime of violence or a non-forcible sexual offense that is a violation of the university’s rules or policies with respect to such crime or offense. For purposes of this subsection, “final results” means the name of the student perpetrator, the violation committed, and any sanction imposed by the university on that student. Names of other students involved in the violation, such as a victim or witness, will be released only with the written consent of those students. (13) Parent or a student of a university regarding the student’s violation of any federal, state, or local law, or of any rule or policy of the university, governing the use of alcohol or controlled substance, if the student is under the age of twenty-one, and the university had determined that the student has committed a disciplinary violation with respect to that use or possession. (14) When a parent or eligible student initiates legal action against the university or when the university initiates legal action against the parent or eligible student, the university may disclose to the court any education records of the student that are relevant to the legal action. (15) Students upon providing evidence sufficient to demonstrate that the requesting individual is in fact the student to whom the records relate such as: A driver’s license; a university student identification card; and other photofriendly identification.(16) For deceased students, members of the family or other persons with the written approval of the family or representatives of the estate. The request for education records must be accompanied by a copy of the death certificate or obituary. Absent written approval from the family or representative of the estate, only directory information will be disclosed to persons upon request. (17) The disclosure concerns sex offenders and other offenders required to register under Section 170101 of the Violent Crime Control and Law Enforcement Act of 1994, and the Definitions. (18) The disclosure concerns sex offenders and other offenders required to register under Section 170101 of the Violent Crime Control and Law Enforcement Act of 1994, and the Definitions.

APPENDIX C

CHAPTER 250–18 WAC

RESIDENCY STATUS FOR HIGHER EDUCATION

Excerpted from Chapter 250–18 Washington Administrative Code Last Update: 10.04.06

WAC Sections

250–18–010 Purpose and applicability.
250–18–015 Student classification.
250–18–025 Classification procedure.
250–18–030 Establishment of a domicile.
250–18–035 Evidence of financial dependence or independence.
250–18–045 Administration of residency status.
250–18–050 Appeals process.
250–18–060 Exemptions from nonresident status.

DISPOSITIONS OF SECTIONS FORMERLY CODIFIED IN THIS CHAP.
250–18–040 Evidence of financial dependency.


WAC250–18–010Purpose and applicability. This chapter is promulgated pursuant to RCW 28B.15.015 by the board to establish the regulations for the administration of residency status in higher education. Institutions shall apply the provisions of the regulations specified in chapter 250–18 WAC for the uniform determination of a student’s resident and nonresident status and for recovery of fees for improper classification of residency. [Statutory Authority: RCW 28B.15.015. 93–20–004, § 250–18–010, filed 9/22.93, effective 10/2.93. Statutory Authority: RCW 1982 ex.s. c 37 § 4 (Order 10–82, Resolution No. 83–1), § 250–18–010, filed 9.8.82.] WAC 250–18–015 Definitions. (1) The term “institution” shall mean a public university, college, or community college within the state of Washington. (2) The term “domicile” shall denote a person’s, a fixed, permanent home and place of habitation for other than educational purposes. It is the place where he or she intends to remain, and to which he or she expects to return, even if he or she lives elsewhere, with the intention of establishing a new domicile elsewhere. (3) The term “reside” shall mean the maintenance and occupancy of a domicile or habitation for other than educational purposes and has been more of a continuing qualification for such financial assistance, student who resides in Washington and is the spouse or dependent of a member of the Washington national guard; or (g) is a student of an out-of-state institution of higher education who is attending a Washington state institution pursuant to a home tuition program under RCW 28B.15.725 [http://apps.leg.wa.gov/rcw/default.aspx?cite=28B.195] or (h) is a student domiciled for one year in one or a combination of the following states: Idaho, Montana, Oregon, or Wyoming, and is a member of a Washington tribe whose traditional and customary tribal boundaries included portions of the state of Washington, or whose tribe was granted reserved lands within the state of Washington. The official list of federally recognized Washington tribes maintained by the governor’s office of Indian affairs shall be used to determine eligibility. (i) is a student who is a resident of Oregon residing in Columbia, Gilliam, Hood River, Multnomah, Clatsop, Clackamas, Morrow, Sherman, Umatilla, Union, Walla Walla, Wasco, or Washington county. The student must meet the following conditions: (1) is eligible to pay resident tuition rates under the provisions of this chapter; (2) is a student who is a member of the Washington national guard; (3) is a student who resides in Washington and is the spouse or dependent of an active duty military person stationed in the state of Washington; or (4) is a student who resides in Washington and is the spouse or dependent of a member of the Washington national guard.

State University. (2) A student shall be classified as a resident for tuition and fee purposes if he or she has established a bona fide domicile in the state of Washington primarily for purposes other than educational purposes and does not include retirements, pensions, or other noneeducational related income. A student loan guaranteed by another state or governmental unit or agency thereof on the basis of eligibility as a resident of this state, whose parents or legal guardians have been domiciled in the state for a period of at least one year within the five-year period immediately prior to commencement of the semester or quarter for which he or she has registered at any institution of higher education who is attending a Washington state institution pursuant to a home tuition program under RCW 28B.15.725 [http://apps.leg.wa.gov/rcw/default.aspx?cite=28B.195] or (h) is a student domiciled for one year in one or a combination of the following states: Idaho, Montana, Oregon, or Wyoming, and is a member of a Washington tribe whose traditional and customary tribal boundaries included portions of the state of Washington, or whose tribe was granted reserved lands within the state of Washington. The official list of federally recognized Washington tribes maintained by the governor’s office of Indian affairs shall be used to determine eligibility. (i) is a student who is a resident of Oregon residing in Columbia, Gilliam, Hood River, Multnomah, Clatsop, Clackamas, Morrow, Sherman, Umatilla, Union, Walla Walla, Wasco, or Washington county. The student must meet the following conditions: (1) is eligible to pay resident tuition rates under the provisions of this chapter; (2) is a student who is a member of the Washington national guard; (3) is a student who resides in Washington and is the spouse or dependent of an active duty military person stationed in the state of Washington; or (4) is a student who resides in Washington and is the spouse or dependent of a member of the Washington national guard.

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that state is included within the term “financial assistance;”
(c) Is not a citizen of the United States of America, unless such person
has resided in the state of Washington for a continuous period of one
year immediately prior to the year in which application is made;
(d) Is not a dependent student who remains in this state when such
student’s parents or legal guardians, having therefore been domiciled
in this state for a period of one year immediately prior to commencement of the first
day of the semester or quarter for which the student has registered and has been
requiring that a student for which application is made.
(2) In the case of any final determination, or in the case of any determination
of rates or fees had the proper classification been made.
[Statutory Authority: RCW 28B.15.011, 28B.15.013, 28B.15.035, 28B.15.036;
Statutory Authority: RCW 28B.15.011 through 28B.15.036.]

WAC 250–18–035 Evidence of financial dependence or independence. A person is financially independent if he or she has not been and will not be claimed as an
exemption and has not received and will not receive significant financial assistance in any form directly
or indirectly from his or her parents, relatives, legal
guardians, or persons having legal custody of the student for the calendar year immediately prior to the
to which the exemption is being claimed.
(2) In the case of any final determination, or in the case of any
determination

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fee differential. Exemption from the nonresident tuition and fee differential shall apply only during the term(s) such persons shall hold such appointments or be so employed. To be eligible for such an exemption, a nonresident student must provide documented evidence that he or she does reside in the state of Washington; and (1) Holds a graduate service appointment designated as such by an institution involving not less than twenty hours per week; (2) Is employed for an academic department in support of the instructional or research programs involving not less than twenty hours per week; (3) Is a faculty member, classified staff member, or administratively exempt employee who resides in the state of Washington and is holding not less than a half-time appointment, or the spouse or dependent child of such a person; (4) Is an immigrant having refugee classification from the U.S. Immigration and Naturalization Service or the spouse or dependent child of such refugee, if the refugee (a) is on parole status, or (b) has received an immigrant visa, or (c) has applied for United States citizenship; or (5) Is a dependent of a member of the United States Congress representing the state of Washington. [Statutory Authority: RCW 28B.15.015, 98–08–004, § 250–18–060, filed 3/18/98, effective 4/18/98.]

WAC 172–130–030 Process. Applications for permission to reside off campus are available from the Eastern Washington University Department of Housing and Residential Life, 1027 Cedar St., Cheney, WA 99004. Applications are reviewed and a determination is made whether an exception will be granted. Persons applying for such exception will be informed of the decision in writing. Requests for reconsideration of the decision may be submitted to the dean of students within ten working days of the date the student receives notice that their request has been denied. The dean of students, or designee, will evaluate the appeal and approve or deny the appeal. The decision by the dean of students is final; no further appeals are available.

APPENDIX D

CHAPTER 172–130 WAC

UNDERGRADUATE HOUSING REQUIREMENT


WAC 172–130–010 Students required to reside in university residence halls. All full-time, single, first-year students of Eastern Washington University who are under twenty-one years of age are required to live in university residence hall facilities throughout their first year at the university.

WAC 172–130–020 Exceptions. Students may request an exception to WAC 172–130–010. Requests must clearly describe the basis for the request and include supporting documentation as appropriate. The approval authority is the chief housing officer or designee. Exceptions will be considered for the following reasons: (1) Students who will continuously reside with a parent and/or legal guardian throughout the quarter for which the exception is sought. (2) Students who have primary legal custody of a child. (3) Students employed off campus and whose housing is part of their overall compensation received. To qualify, employment must be for an established place of business or for an established family unit when a landlord/employer requires the student to reside where the work is performed and a substantial portion of the rent and/or room and board is reduced as a part of the overall compensation for the work performed. (4) Students with a documented medical issue that is incompatible with living in a university residence hall. The director of disability support services will evaluate documentation and make a recommendation regarding this exception. (5) Students for whom living in a university residence hall would cause undue financial hardship. (6) Students who will reach the age of twenty one during their first year at the university. (7) Students who have attended an institution of higher education as a full-time student for at least two regular semesters or three regular quarters. Enrollments during summer terms or while simultaneously completing high school requirements, e.g., Running Start or similar programs, do not count as previous attendance under this exception. (8) Students who have unique situations, not otherwise covered in this section that could make living in a residence hall unduly burdensome.

WAC 172–130–030 Process. Applications for permission to reside off campus are available from the Eastern Washington University Department of Housing and Residential Life, 1027 Cedar St., Cheney, WA 99004. Applications are reviewed and a determination is made whether an exception will be granted. Persons applying for such exception will be informed of the decision in writing. Requests for reconsideration of the decision may be submitted to the dean of students within ten working days of the date the student receives notice that their request has been denied. The dean of students, or designee, will evaluate the appeal and approve or deny the appeal. The decision by the dean of students is final; no further appeals are available.

APPENDIX E

EWU POLICY 402–01

HUMAN RIGHTS POLICY

EWU Policy 402–01 Authority: EWU Board of Trustees Effective June 22, 2011 Proponent: President’s Office

Purpose: This policy describes university standards for affirmative action, equal opportunity, and discrimination. It also establishes procedures for handling related complaints or incidents of policy violations.

History: This policy was adopted by the EWU Board of Trustees on June 22, 2011, superseding the previous version dated November 19, 2010. This policy was originally adopted on Sep. 12, 2008 and superseded UGS 600–090–020 through 600–090–080.

Applicability: This policy applies to all university personnel and students.

HUMAN RIGHTS EWU POLICY 402–01 Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when: This conduct explicitly or implicitly affects an individual’s employment, unreasonably interferes with an individual’s work performance, or creates an intimidating, hostile or offensive work environment. b. Exception: in accordance with RCW 49.60.222, the University may consider student’s gender, marital status, or the existence of dependent children in making assignments to residence halls and other student housing.

1-1. General This policy describes university measures in support of state and federal anti-discrimination laws and establishes procedures for responding to associated complaints. Eastern Washington University will not tolerate any form of discrimination and will take appropriate action against a university employee or student who violates any part of this policy.

1-2. Goal The goal of this policy is to promote an environment that is free of discrimination, sexual harassment, and retaliation. To facilitate that goal, the University retains authority to discipline or take other appropriate action for any conduct that is deemed unacceptable or inappropriate, regardless of whether the conduct rises to the level of unlawful discrimination, sexual harassment, or retaliation.

1-3. Scope This policy applies to all EWU programs and facilities, including, but not limited to, student services, educational programs and employment. All members, visitors and guests of the campus community are required to comply with this policy. EWU employees and students conducting university business at a location off-campus, i.e. business trips, internships, etc. are also subject to the provisions of this policy.

1-4. Reprisal or Retaliation It is a violation of this policy and RCW 42.04.020 for any person to engage in reprisal or retaliation against an individual because that individual has, in good faith, opposed the use of a practice forbidden by this policy, or has filed a complaint, testified, assisted, or participated in an investigation, or has attempted to do so.

1-5. Confidentiality To facilitate the investigative process and protect the privacy of those involved, all information will be maintained in a confidential manner to the fullest extent permissible. During an investigation, complaint information will only be disseminated on a need-to-know basis. Files subject to public disclosure will be released to the extent required by law.
CHAPTER 2 – RESPONSIBILITIES

1. University President The university president is responsible for overall compliance with federal and state anti-discrimination laws. The president will ensure development and implementation of university affirmative action, equal opportunity, and discrimination policies and programs. The president will promote those programs and policies and monitor university compliance.

2. Director Equal Opportunity / Affirmative Action /ADA Compliance (EOAA/ADA) All training and compliance efforts with respect to these laws and regulations are under the direction of the Director EO/ AA/ADA. The Director will: a. clearly communicate to employees and students that discriminatory behaviors will subject the offender to disciplinary action under this policy; c. provide training on discrimination and sexual harassment as required or requested; d. establish and maintain an effective complaint process; and, e. respond appropriately when a complaint is received.

3. Supervisors and Faculty Supervisors and faculty members play a key role in both preventing and responding to discriminatory acts or behaviors. Prevention: Prevention is the best tool for eliminating discrimination and sexual harassment in the workplace. Supervisors and faculty members can help prevent discrimination and sexual harassment by modeling appropriate behaviors and by arranging discrimination prevention training when necessary. b. Response: When supervisors and faculty members become aware of incidents of discrimination and/or harassment, they will take appropriate action based on the situation. In all cases, the supervisor or faculty member will report the incident or behavior to appropriate authorities. c. Faculty members have the additional responsibility to monitor student activities in the classroom and to take appropriate action when discriminatory or harassing behaviors or incidents occur. d. Supervisors and faculty who are – or should be – aware of discriminatory practices or sexual harassment within their department, area, or classroom will be held responsible for their actions in response to such circumstances. In determining such responsibility, the supervisor or faculty member’s extent of control over the circumstances and any corrective actions they have taken will be considered.

CHAPTER 3 – HUMAN RIGHTS

1. Equal Opportunity and Affirmative Action. Eastern Washington University is committed to equal opportunity, fair treatment, and taking affirmative action to increase the number and retention of students and employees from historically underrepresented groups. The University maintains an affirmative action program in support of federal requirements and provides updates on program activities to Office Federal Contract Compliance Program (OFCCP) and Washington State Department of Personnel, as required. To help meet university affirmative action goals, all advertisements for employment will include the following statement: “Eastern Washington University is committed to increasing and retaining the diversity of its faculty, staff, students and academic programs. We are an affirmative action/equal opportunity employer. Applications from members of historically underrepresented groups are especially encouraged.”

2. Discrimination / Sexual Harassment. The term discrimination, as it is used throughout this policy, means all forms of discrimination and sexual harassment as defined by state and federal antidiscrimination laws. a. Eastern Washington University does not discriminate on the basis of race, color, creed, religion, national origin, sex, sexual orientation, gender identity/expression, genetic information, age, marital status, families with children, honorably discharged veteran or military status or the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a person with a disability. Any discriminatory action can be a cause for disciplinary action. a. Sexual harassment is a form of discrimination and is a violation of the basic tenets of human dignity. Sexual harassment violates university policies, federal and state civil rights laws, and professional ethics. Eastern Washington University does not tolerate sexual harassment. The U.S. Equal Employment Opportunity Commission defines sexual harassment as:

3. Complaints Process. a. General Provisions. The formal and informal complaint procedures are accessible to all EWU faculty, students, staff, guests and visitors. a. Any complaint(s) under this policy must be made in good faith and be filed within six (6) months of the alleged act of discrimination. (RCW 49.60.230 (2)). b. Employees or students who have cause to believe they are being subjected to unlawful discrimination are encouraged to seek confidential advice and assistance as soon as possible. c. When an informal or formal complaint is filed by the complainant and alleged offender will fully cooperate with management and/or the investigator to help ensure a thorough and timely complaint process and resolution. d. An aggrieved party may file a formal complaint by: (1) Completing an official complaint form and filing it with the EO Office. The form is available at the EWU Equal Opportunity web site and at any of the offices listed in chapter 5. (2) Sending an email to the EO Office. (3) Telephoning the EO Office. (4) Contacting any agency listed in chapter 5. e. In lieu of a formal complaint, the following methods for an informal resolution are available to faculty, staff, and students. (1) Directly addressing the matter with the alleged offender. (2) Ask your supervisor or a co-worker to intervene on your behalf. (3) Engage in an informal meeting with the alleged offender and his/her supervisor or manager. (4) Request mediation with the alleged offender. (5) Contact the EO Office for assistance. Use of the University informal process does not restrict the complainant from the external or formal complaint process. If the informal process is unsuccessful or no longer an option, the external and/or formal process is available to resolve complaint. The EWU Discrimination/Sexual Harassment complaint form is available on the web at the EWU Equal Opportunity web site and at any of the offices listed in chapter 5.

4. Formal Complaint Process If a complainant decides to file a formal complaint, they may file their complaint through either of the methods shown below. a. University (Internal) Complaint. This is a formal complaint filed with the university that will initiate an investigation by the Equal Opportunity Office. b. External Complaint. This is a formal complaint that is filed with an agency listed in paragraph 5. (1) When complaints are filed simultaneously with another investigative agency, any pending or ongoing EO investigation will be suspended until findings are provided by the other agency or until such time as the complaint is referred to the University for investigation. (2) For additional guidance and information on the formal complaint investigation process, contact the Equal Opportunity Office.

CHAPTER 5 – RESOURCES

1. Complaints. At any time, a complainant may file a discrimination complaint with the Director of Equal Opportunity, Affirmative Action, ADA Compliance. Equal Opportunity/Affirmative Action/ADA Compliance 214 Showalter Hall 509.359.2371

2. Assistance Personnel in the following offices are available to assist with concerns or issues related to this policy. Equal Opportunity/Affirmative Action/ADA Compliance 214 Showalter Hall 509.359.2371

3. External Complaint Federal and State Agencies A complainant may file a complaint for investigation by an agency listed below. Upon filing, the complaint will proceed under the processes and guidelines of that agency. Washington State Human Rights Commission 905 Riverside, Suite 416, Spokane, WA 99201 509.456.4473 www.hum.wa.gov

U.S. Office for Civil Rights 3rd Avenue, Mail Stop 106, Seattle, WA 206.442.1636 OCR@ed.gov www2.ed.gov/about/offices/list/ocr/index.html

Department of Labor Wage and Hour Division 909 First Avenue, Room 1068, Seattle, WA 509.353.2793 www.dol.gov/whd/index.htm


APPENDIX F

EWU POLICY 104–01

DIVERSITY POLICY

EWU Policy 104–01 Authority: EWU Board of Trustees. Effective June 22, 2011 Proponent: University President

Purpose: This policy establishes and describes the President’s Diversity Committee for Eastern Washington University.

History: This is a revision to existing policy. EWU Policy 104–01 was adopted by the EWU Board of Trustees on Sep. 11, 2009, superseding UGS Policy 100 060 120 (May 2004), President’s Advisory Committee on Diversity. This revision was adopted by the Board of Trustees on June 22, 2011. Applicability: This policy applies to all activities, operations and programs at Eastern Washington University.

1. Committee Responsibilities The President’s Diversity Committee shall: a. promote diversity at EWU by facilitating programs, assessments, events, initiatives, and similar activities in support of the President, b. support, develop, implement, assess, and monitor all matters with regards to diversity, c. advise the President on diversity issues, and d. promote effective participation by members of all racial, ethnic and under-represented groups in the civic life of the university.

2. Composition The University President shall appoint the members of the Committee. The Committee shall consist of:
   a. a committee chair
   b. the Director of Equal Opportunity and Affirmative Action
   c. one faculty member, nominated by the faculty senate
   d. one administrative exempt employee, nominated by vice presidents in consultation with the university president
   e. one classified staff employee, nominated by the classified staff union president
   f. two students, nominated by the ASEWU president
   g. one Academic Affairs representative
   h. one Business and Finance representative
   i. one Student Affairs representative
   j. one International Affairs representative
   k. three ethnic program representatives
   l. one women’s studies representative
   m. one Pride Center representative
   n. one Disability Support Services representative

   The president may appoint the director of Equal Opportunity and Affirmative Action as the committee chair. In such cases, the president shall also appoint another employee to serve on the committee.

3. Terms Committee members shall be appointed for varying terms of 1–3 years. Members may be appointed to shorter terms for the purpose of staggering ending dates of individual terms. Committee members may also be re-appointed.

4. Voting Seven voting members of the committee constitute a quorum. The committee chair may not vote except as needed to break a tie.

5. Ex Officio Committee Members Ex officio members of the committee include, but are not limited to: a. university president or designee b. provost or designee c. ASEWU Diversity Outreach Representative d. IRB director.

6. Responsibilities The specific responsibilities of the committee include: a. review and assess the campus climate and current university programs and initiatives relative to advancing diversity efforts; b. recommend policies, strategies, programs, and activities involving which support the diversity goals and requirements of EWU; EWU Policy 104–01 • June 22, 2011; c. encourage members of the campus community to develop specific action solutions that will enhance and advance diversity efforts at Eastern; d. promote programs and efforts designed to advance diversity efforts; e. develop and implement ideas and strategies relevant to issues of diversity;

7. Committee Chair Responsibilities a. Meetings: Each year, the chair of the committee will develop a regular schedule for meetings. The schedule will be distributed to committee members and to members of the executive committee. The current meeting schedule will also be maintained on the president’s diversity committee website.

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And this our life, exempt from public haunt, / Finds tongues in trees, books in the running brooks, / Sermons in stones, and good in everything.—William Shakespeare, playwright and poet (1564–1616)